



# Nishnawbe-Aski Legal Services Corporation

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May 27, 2022

## Private and Confidential

Dear Madelaine:

We are very pleased to inform you that you have been approved for a temporary salary increase from \$45,000 to \$53,976 as per NALSC policy for assuming additional duties during a Community Legal Worker's (CLW) leave in Timmins. This temporary increase is effective May 23, 2022.

These additional duties will include covering and assisting clients from Taykwa Tagamou Nation and Cochrane courts.

This increase will remain in effect as long as you perform these additional duties or until the CLW returns from leave. Once you are no longer performing the above additional duties, your annual salary will be adjusted back to \$ 45,000.

Madelaine, we would like to thank you for your continued dedication and hard work you do in your role as Community Legal Worker and for the Organization. If you have any questions, please contact your manager to discuss.

Sincerely,



Colette Shwetz  
HR Manager

Cc: Finance Department

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