Nishnawbe-Aski Legal Services Corporation

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November 23, 2023

Irene Linklater
127 Cottonwood Cres.
Thunder Bay, ON P7A 3L8

PRIVATE AND CONFIDENTIAL

Dear Irene:

We are writing to acknowledge receipt of your resignation with Nishnawbe-Aski Legal Services Corporation ("NALSC"). We confirm that your employment ends on **Friday, December 29, 2023**.

You are required to return to NALSC all keys, documents, passwords, devices including laptop, printer, cell phone and other corporate property in your possession on your last day. We ask that you contact Colette Shwetz to make the necessary arrangements to return all corporate property and retrieve any personal belongings.

You will receive all your accrued wages and vacation pay on the first payroll after your resignation date. Once these payments are made, nothing further will be owing to you.

We remind you of your duty of confidentiality and common law obligations to NALSC including to refrain from making any disparaging remarks about the corporation and/or its directors, employees, and clients. These duties continue to apply even though you are no longer working for the corporation.

Irene, we extend our best wishes to you in your future endeavors.

Yours truly,
Nishnawbe-Aski Legal Services Corporation

Colette Shwetz
HR Manager

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P7C 3V4

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