# Nishnawbe-Aski Legal Services Corporation

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January 11, 2023

Troy Williams SA Moose Road, Box 74 Fort Albany, ON POI 1HO



## Mailing Address:

1805 Arthur St. East Unit 100 Thunder Bay, ON P7E 2R6

Tel: (807) 622-1413 Fax: (807) 622-3024

Email: info@nanlegal.on.ca

Website: Http://www.nanlegal.on.ca



Head Office:

138-B Mission Rd, Fort William First Nation, ON P7J 1K7

#### PRIVATE AND CONFIDENTIAL

Dear Troy:

We are writing to acknowledge receipt of your resignation with Nishnawbe-Aski Legal Services Corporation ("NALSC"). We confirm that your employment ends **January 20**, **2023** 

You will receive all your accrued wages on the first payroll after your resignation. Once these payments are made, nothing further will be owing to you.

You are required to return to NALSC all keys, documents, passwords, devices and other corporate property in your position by **Friday**, **January 20**, **2023**. We ask that you contact **Chantelle Johnson** to make the necessary arrangements to return all corporate property and retrieve any personal belongings.

We remind you of your duty of confidentiality and common law obligations to NALSC including to refrain from making any disparaging remarks about the corporation and/or its directors, employees, and clients. These duties continue to apply despite the fact that you are no longer working for the corporation.

Troy, we thank you for your service to NALSC and extend our best wishes to you in your future endeavors.

Yours truly,

Nishnawbe-Aski Legal Services Corporation

Colette Shwetz

Human Resources Manager

### **Colette Shwetz**

From:

Chantelle Johnson

Sent:

January 6, 2023 12:38 PM

To:

Colette Shwetz: Natasha Salatino-Mach

Subject:

Fwd: My two week notice.

Chantelle Johnson, Restorative Justice Manager

For the Restorative Justice, Youth Justice, By Law, Sexual Assault & Domestic Violence Restorative Justice, Youth Intervention, Guns & Gangs Initiative, and the Community HUB Programs

Nishnawbe-Aski Legal Services Corporation 1805 East Arthur Street, Unit 1 Thunder Bay, Ontario. P7E 2R6

Phone: (807) 766-7081 Cell: (807) 252-3934 Fax: (807) 622-3024

Email: cjohnson@nanlegal.on.ca

From: Troy Williams < twilliams@nanlegal.on.ca>

Sent: Friday, January 6, 2023 12:01:48 PM

To: Chantelle Johnson < cjohnson@nanlegal.on.ca>

Cc: Natasha Salatino-Mach <nsalatino-mach@nanlegal.on.ca>; Lauren Differ <ldiffer@nanlegal.on.ca>

**Subject:** My two week notice.

#### Hello.

As of today January 6, 2023. I am giving my two weeks notice as I have received an offer from Peetabeck Health Services and I will be accepting it as the salary is more than what I have currently.

This is my resignation email and will make a letter if needed. I also have a list of land base equipment that is currently in storage that will be ready for the next Fort Albany nanls y/i worker. But currently I am working on a volleyball tournament to take out youth at the end of January and will follow through with the trip through the ChooseLife funding.

Sincerely, Troy Williams.

# **Colette Shwetz**

From:

Sylvia Sakanee

Sent:

January 9, 2023 2:24 PM

To:

Colette Shwetz

Subject:

job advertisment

## Good afternoon,

Sharon Eefoort called about as job advertisement and was wondering if the posting was still available . she can be reached @ (807)738-3762.

have a nice day 😀

Thanks

Sylvia