Nishnawbe-Aski Legal Services Corporation

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April 21, 2022

Private and Confidential

Dear Lauren

We are pleased to inform you that you have been approved for a salary increase of \$5,000. Your new annual salary will be \$45,000. This increase will be effective May 1, 2022.

This increase is based on your additional duties, coordinating travel for the Restorative Justice programs and will remain in effect as long as you perform these additional duties. Should you stop performing these duties, your annual salary will be decreased by the \$5,000, effective the date the duties stop.

If you have any questions about your additional duties, please contact your manager, Chantelle Johnson, to discuss.

Lauren, we appreciate and thank you for all your hard work in the Restorative Justice Program.

Sincerely,

Colette Shwetz HR Manager

Cc: Finance Department

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