

EMPLOYEE INFORMATION

Name Jordon Akiwenzie
Job Title By-law Worker NAN East
Department Bylaw

Employee ID
Date November 2, 2023
Manager Vernon Morris

Review Period *Nov 2/22 to Nov 2/23*

RATINGS

1 = Poor 2 = Fair 3 = Satisfactory 4 = Good 5 = Excellent

Job Knowledge
Comments *Has every good understanding of the bylaw program objectives, goals and processes.*

Work Quality
Comments *Self-motivated + Teamplayer, good communication skills.*

Attendance/Punctuality
Comments *good, dependable*

Initiative
Comments *works well without supervision.*

Communication/Listening Skills
Comments *good.*

Dependability
Comments *good.*

Overall Rating (average the rating numbers above) *24 / 30*

EVALUATION

ADDITIONAL COMMENTS
good employee.

- GOALS (as agreed upon by employee and manager)
- to continue building on positive learned experiences related to the bylaw program.
 - provide up to date information to the communities about about bylaws and R.J. services.
 - be a team player - reliability etc. etc.

VERIFICATION OF REVIEW

By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.

Employee Signature *Jordan Akiwenzie*
Manager Signature *V Morris*
Vernon Morris

Date
Date November 2, 2023