



Nishnawbe-Aski Legal Services Corporation

Staff Lawyer – Gladue/Legal Aid

Job Description

Title: Staff Lawyer – Gladue/Legal Aid

Dept.: NALSC Legal Aid

Reports to: Director of Legal Services

JD #: LAO 0006

Approved: Oct 17, 2023

REVIEWED: Oct 2, 2023

Summary

The Staff Lawyer – Gladue/Legal Aid is under the direction and supervision of the Director of Legal Services. The Staff Lawyer- Gladue is responsible for providing legal services to Nishnawbe-Aski Nation community members including Ministry of Attorney General Gladue Aftercare Lawyer program (70 percent), and Legal Aid Ontario and NAN LEGAL Legal Services Agreement (30 percent) to summary legal advice, duty counsel and case management, mainly in criminal and family law. The Staff Lawyer – Gladue/Legal Aid will also lend support to the Public Legal Education Programs.

Qualifications:

- Experience in criminal, family law and child protection;
- Proven ability to work with First Nation people and communities in a northern environment;
- Knowledge of Indigenous-led and alternative programs in the Western system;
- Lawyer in good standing of Law Society of Ontario;
- Fluency in an Indigenous language is an asset;
- Ability to travel.

Duties and Responsibilities

The Staff Lawyer as the Gladue After Care Program Lawyer is responsible for the provision of legal services in accordance with the Ontario Transfer Payment Agreement between the Ministry of Attorney General and NAN LEGAL including;

- Review Gladue Reports, Gladue Letters, and provide training, education and support as directed.
- Assist in the development and delivery of training materials, programs, and public legal education as required;
- Ensure the protection of Indigenous rights in the Nishnawbe Aski Nation through providing legal advice and services.

The Staff Lawyer is also responsible for the provision of legal services in accordance with the NAN LEGAL and LAO Legal Service Agreement, including:

- a.) duty counsel services, for unrepresented individuals, which include legal advice for court-related matters such as document preparation, bail hearings, pre-trial meetings, Crown reviews, motions, case conferences, and trials.

- b.) legal advice and support including summary legal advice.
- c.) public legal education, which means information and education about legal rights that is clear, accurate, and practical and aimed at helping members of the NAN Communities to understand and exercise their legal rights.
- d.) Assisting in the delivery of cross-cultural training to members of the legal profession, judiciary, government personnel, and partners working with NALSC.
- e.) Performing other duties as required.

Requirements

This position requires a degree in Law and membership in good standing with the Law Society of Ontario. Experience or familiarity in criminal, family, administrative, constitutional and Aboriginal Law required. Knowledge of Gladue Principles for Legal Review and Legal Aid Ontario.

Accountability

The Staff Lawyer – Gladue/Legal Aid reports to the NALSC Director of Legal Services.

Meetings, Training and Outreach

- Attend all meetings, telephone and video conferences, committees, as directed.
- Attend professional development, training, workshops, education, as directed.
- Develop positive relationships with justice providers, defense counsel, police authorities, community leadership, duty counsel, crown attorneys, probation, parole and more. Keep program coordinator, supervisor, manager, or director apprised.

File maintenance

- Ensure all paper and electronic files are maintained up-to-date.
- Follow directives, guidelines, and policies for records management and file keeping policies.

Salary Range

Pursuant to Legal Aid Ontario wage grid.