

Date of Request

Inc #

Confirmation Id

TO BE COMPLETED BY APPLICANT
Mailing Address (name, street, city, province, postal code) Please print legibly under each heading

Last Name		First Name	Middle Name	
Maiden Name or Other Last Names Used		Other First Names		
# and Street Name	Apt/Unit #	Date of Birth yyyy /mm /dd	Place of Birth	Gender
City	Province	Postal Code		

Address History: please complete if resident address differs from mailing address in past 5 years Extra page needed?

# and Street name (please state below)	Apt/Unit #	City	Province	Postal Code	From-To

Reason for Request (State Below)	Name of Organization	Self-Declaration (if applicable)
Reason - Volunteer, employment or other - and specify Position		Declaration of Criminal Record Attached

Identification – MUST be Government issued and include applicant's name, date of birth and signature. One must include photo of applicant

Type of I.D. produced (Country or Province)	ID number
Type of I.D. produced (Country or Province)	ID number

Contact Information

Residential Phone	Business Phone	Cell Phone	Email
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The Criminal Record and Judicial Matters Check will include the following information as it exists on the date of the search:

- Confirmation of Criminal convictions declared from a search of the RCMP National Repository of Criminal Records based upon name and date of birth of the applicant.
- Outstanding entries such as charges, warrants, judicial orders, Peace Bonds, Probation and Prohibition Orders from the CPIC Investigative and intelligence databanks, Absolute and Conditional Discharges, within the applicable disclosure period
- A check of Local police service databases for Summary and Criminal convictions. Local Findings of Guilt under the Youth Criminal Justice Act within the applicable disclosure period.

1. I hereby release and forever discharge the Thunder Bay Police Service and its agent Triton Canada Inc. and all members and employees of the said Service from any and all actions, claims and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the processing Police Service and its agent.
2. I hereby authorize the Thunder Bay Police Service and its agent Triton Canada Inc. to inquire into and disclose the results of any police records indicating criminal convictions, conditional and absolute discharges, outstanding criminal charges to me and to conduct a local police criminal record search with any Police Service in Canada.
3. I certify that the information provided by me in this application is true and correct to the best of my knowledge and belief. I have read this, and understand it and agree to it in its entirety.

Applicant's Name: (Please Print) _____

Applicant's Signature  _____

POLICE USE ONLY

1. RESULTS FOR NAME-BASED CRIMINAL RECORD CHECK (CRC)

		NEGATIVE	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records did not identify any records with the name(s) and date of birth of the applicant. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by fingerprint comparison. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
		INCOMPLETE	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records could not be completed. Positive identification that a criminal record does or does not exist requires the applicant to submit fingerprints to the RCMP National Repository of Criminal Records by an authorized police service or accredited private fingerprinting company. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
		CONFIRMATION <small>(See attached Confirmed declaration of criminal record(s))</small>	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant, a search of the RCMP National Repository of Criminal Records has resulted in a possible match to a registered criminal record. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by fingerprint comparison. As such, the criminal record information declared by the applicant does not constitute a Certified Criminal Record by the RCMP. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.

2. RESULTS OF INVESTIGATIVE DATABANK AND LOCAL INDICES RESULTS

		NEGATIVE – No information was revealed that can be disclosed in accordance with federal laws and RCMP policies POSITIVE - (See attached page(s) for details).
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Notes:

Clerk:	Date of Search:
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DECLARATION OF CRIMINAL RECORD

(To be completed by applicant)

This form must be completed in order to receive a name based Criminal Record, which includes the Adult Criminal Convictions and associated information from the R.C.M.P. National Repository of Criminal Records. Failure to complete this form accurately, will result in an incomplete record check, and require submission of fingerprints to the R.C.M.P. National Repository of Criminal Records.

Last Name	Given Names	Gender	Date of Birth yy-mm-dd
Current Address	City	Province	Postal Code

DECLARATION OF CRIMINAL RECORD

- A Declaration of Criminal Record does not constitute a Certified Criminal Record by R.C.M.P.
- A Declaration of Criminal Record may not contain all criminal record convictions.
- A Certified Criminal Record can only be issued by C.C.R.T.I S. based on the submission of fingerprints to the R.C.M.P. National Repository of Criminal Records.

Declaration MUST include:

- a) **All** convictions for offences under Federal Law.

DO NOT DECLARE

- a) A conviction for which you received a Record Suspension (Pardon) in accordance with the Criminal Records Act.
- b) A conviction when you were a "young person" under the Youth Criminal Justice Act.
- c) An Absolute or Conditional Discharge, pursuant to section 730 of the Criminal Code.
- d) An offence for which you were not convicted. (for example: the charges were withdrawn, dismissed, etc.)
- e) Any Provincial or Municipal offences.
- f) Any charges dealt with outside of Canada.

OFFENCE	DATE OF SENTENCE	LOCATION



Applicant's signature

Date

Personal information contained on this form is collected pursuant to the Police Services Act s.41 and is collected for the purpose of processing this police record check. Generated by the Triton Advantage System, if you have any questions to the content of this form, please contact Triton Canada Inc. at

customerservice@tritoncanada.ca

Sept 2016 1tbps

Supplementary Information

This page(s) must accompany either a Police Criminal Record Check/Police Information Check or a Police Vulnerable Sector Check Form.

If your agency or organization requires a record of your driving, you may obtain a driver abstract from the Ministry of Transportation.

Name