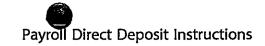


# NEW EMPLOYEE DETAIL FORM

Personal Information:			
First Name: Arturo		Last Name:	Acosta
Date of Birth (YYYY/MM	<sub>/DD):</sub> 1983/10/05		
Phone #: 807-631-447	73	Alt. #:	<del>-</del>
Email (Personal): acost	alawtbay@gmail.com		_
Home Address:			
1-305 Balsam St	Thunder Bay	y ON	P7A 5N6
# Street	City	Province	Postal Code
Mailing Address (if diff	ferent):		
P.O Box	City	Pronvice	Postal Code
Employment Information	on:		
Start Date: June 19, 2	2023	Employee #:	
Employment Type:		Employment Status:	<b>√</b> Full Time
Contract			Part Time
End Date:			Casual
Position: Staff Lawy	er		Salary: 97,480
Manager: Don Rusna		V.	—— Pay Band: Grid:
Banking & Payroll Info	rmation:		
Name of Bank: Scotiat	The state of the s		
Account #: 0041785			
Transit #: 00687			
Institution #: 002			
SIN #: 520-157-59	95		
Tax Exemption:			
Declaration Form Attach			
	Band Membership #: ov Tax Forms Attached		<del></del> :
V No - Fed/F10	ov Tax T Offits Attached		
Pension and Benefits:		<b>计图像图像图像</b>	
	September 16, 2023		
Benefit Eligibility Date:	September 16, 2023		
Finance Only:			
Date Received:		Entered into Adagio	Systems by:



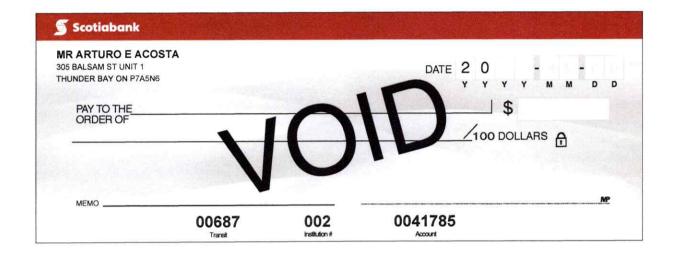




Please complete and submit this form to your employer to have your paycheque automatically deposited into your Scotlabank account.  To:    INNERT NAME OF YOUR EMPLOYED				
Please accept these instructions to automatically deposit my paycheque into my bank account as outlined below:  Employee Information  EMPLOYEE MAME  ARTURO E ACOSTA  ADDRESS 305 BALSAM ST UNIT 1  CITY  THUNDER BAY  DEPARTMENT OF APPLICABLES  EMPLOYEE NUMBER OF APPLICABLES  DEPARTMENT OF APPLICABLES  EMPLOYEE NUMBER OF APPLICABLES  DEPARTMENT OF APPLICABLES  EMPLOYEE NUMBER OF APPLICABLES  EMPLOYEE NUMBER OF APPLICABLES  DEPARTMENT OF APPLICABLES  POSTAL CODE  POSTAL COD	· · · · · · · · · · · · · · · · · · ·	employer to have	e your paycheque automatic	cally deposited into your
Please accept these instructions to automatically deposit my paycheque into my bank account as outlined below:  Employee Information  DAMPLOYEE NAME  MR ARTURO E ACOSTA  ADDRESS  305 BALSAM ST UNIT 1  CITY  THUNDER BAY  ON  POSTAL CODE  PTA5N6  DEPARTMENT OF APPLICABLE)  EMPLOYEE NUMBER OF APPLICABLE)  Employee Bank Account Information  INSTITUTION  NUMBER  12 DIGIT ACCOUNT NUMBER  THE BANK OF NOVA SCOTIA  002  00687  0041785  Company Processing Instructions  Enter as TRANSIT No.  Enter as TRANSIT No.  Enter as ACCOUNT No.  BRANCH ADDRESS  Authorized by:  2023-JUN-19	То:			
Employee Information  MR ARTURO E ACOSTA  ADDRESS 305 BALSAM ST UNIT 1  THUNDER BAY  EMPLOYEE NUMBER (OF APPLICABLE)  EMPLOYEE NUMBE	(INSERT NAME OF YOUR EMPLOYER)			
EMPLOYEE NAME MR ARTURO E ACOSTA  ADDRESS 305 BALSAM ST UNIT 1  THUNDER BAY  EMPLOYEE NUMBER (IF APPLICABLE)  EMPLOYEE NUMBER (IF AP	Please accept these instructions to automatical	ally deposit my pa	ycheque into my bank acco	ount as outlined below:
MR ARTURO E ACOSTA  ADDRESS 305 BALSAM ST UNIT 1  THUNDER BAY  EMPLOYEE NUMBER OF APPLICABLE)  Employee Bank Account Information  RETITUTION  RETITUTI	Employee Information			
305 BALSAM ST UNIT 1  CITY THUNDER BAY  EMPLOYEE NUMBER (IF APPLICABLE)  EMPLOYEE NUMBER (IF APPLICABLE)  Employee Bank Account Information  INSTITUTION  INSTITU				
THUNDER BAY  DEPARTMENT (OR APPLICABLE)  Employee Bank Account Information  NUMBER  THE BANK OF NOVA SCOTIA  O02  O0687  Company Processing Instructions  BRANCH ADDRESS  I am advising the Company to change my payroll direct deposit as indicated above. I understand that Scotiabank is not responsible for verifying these payments to my account. I will notify the Company promptly in writing if I close or make other changes to my account.  Authorized by:  2023-JUN-19				
Employee Bank Account Information    NUMBER   12 DIGIT ACCOUNT NO.   Enter as ACCOUNT NO.   Enter as TRANSIT NO.   Enter as ACCOUNT NO.   Enter as Enter as ACCOUNT NO.   Enter as Enter as ACCOUNT NO.   Enter as Enter	THUNDER BAY		I	P7A5N6
THE BANK OF NOVA SCOTIA  O02  O0687  O041785  Company Processing Instructions  Enter as TRANSIT No.  BRANCH ADDRESS  I am advising the Company to change my payroll direct deposit as indicated above. I understand that Scotiabank is not responsible for verifying these payments to my account. I will notify the Company promptly in writing if I close or make other changes to my account.  Authorized by:  2023-JUN-19			DEPARTMENT (IF APPLICABLE)	
THE BANK OF NOVA SCOTIA  O02  O0687  O041785  Company Processing Instructions  Enter as TRANSIT No.  BRANCH ADDRESS  I am advising the Company to change my payroll direct deposit as indicated above. I understand that Scotiabank is not responsible for verifying these payments to my account. I will notify the Company promptly in writing if I close or make other changes to my account.  Authorized by:  2023-JUN-19	Employee Bank Account Information			
Company Processing Instructions  Enter as TRANSIT No.  Enter as ACCOUNT No.  BRANCH ADDRESS  I am advising the Company to change my payroll direct deposit as indicated above. I understand that Scotiabank is not responsible for verifying these payments to my account. I will notify the Company promptly in writing if I close or make other changes to my account.  Authorized by:  2023-JUN-19	INSTITUTION .	NUMBER	12 DIGIT A	
I am advising the Company to change my payroll direct deposit as indicated above. I understand that Scotiabank is not responsible for verifying these payments to my account. I will notify the Company promptly in writing if I close or make other changes to my account.  Authorized by:  2023–JUN–19	THE BANK OF NOVA SCOTIA	002	00687	0041785
I am advising the Company to change my payroll direct deposit as indicated above. I understand that Scotiabank is not responsible for verifying these payments to my account. I will notify the Company promptly in writing if I close or make other changes to my account.  Authorized by:  2023-JUN-19	Company Processing I	nstructions	Enter as TRANSIT No.	, Enter as ACCOUNT No.
not responsible for verifying these payments to my account. I will notify the Company promptly in writing if I close or make other changes to my account.  Authorized by:  2023–JUN–19	BRANCH ADDRESS			
2023-JUN-19	not responsible for verifying these payments	yroll direct deposit to my account. I w	t as indicated above. I unde vill notify the Company pror	rstand that Scotiabank is nptly in writing if I close
				JUN-19

Please forward the completed request to the appropriate department in your company. Some employers may also ask you to attach a voided cheque. You may wish to keep a copy of the completed form for your records.





<sup>\*</sup> Registered trademark of The Bank of Nova Scotia.

# Nishnawbe-Aski Legal Services Corporation Acknowledgement



<sup>\*\*</sup>I hereby acknowledge that I have received a copy of the Nishnawbe-Aski Legal Services Corporation, Employee Manual containing the Personnel and Harassment Policies of the Corporation.\*\*

Print Name

Signature

ated this day o

<sup>\*\*</sup>I hereby acknowledge that I have read and understood the Employee Manual.\*\*



# NEW EMPLOYEE DETAIL FORM

Personal Information:			
First Name: Arturo		Last Name:	Acosta
Date of Birth (YYYY/MM/DD):	1983/10/05	_	
Phone #: 807-631-4473		Alt. #:	
Email (Personal): acostalawt	bay@gmail.com		_
Home Address:			
1-305 Balsam St	Thunder Bay	y ON	P7A 5N6
# Street	City	Province	Postal Code
Mailing Address (if different	t):		
P.O Box City		Pronvice	Postal Code
Employment Information:			
-		F	
Start Date: June 19, 2023		Employee #:	
Employment Type:  Permanent		Employment Status:	Full Time
Contract			Part Time
End Date:			Casual
Position: Staff Lawyer			Salary: 97,480 —— Pay Band:
Manager: Don Rusnak			Grid:
Banking & Payroll Informati	on:		
Name of Bank: Scotiabank		30	
Account #: 0041785			
Transit #: 00687			
Institution #: 002			
SIN #: 520-157-595			
Tax Exemption:			
Declaration Form Attached?			
Yes Band No - Fed/Prov Tax			
V No - Fed/Flov Tax	A T OTTIS Attached		
Pension and Benefits:			
Pension Eligibility Date: Sep	tember 16, 2023		-
Benefit Eligibility Date: Septe	mber 16, 2023		
Elando Oak			
Finance Only:			
Date Received:	<del></del> -	Entered into Adagio	Systems by:



# NISHNAWBE - ASKI Legal Services Corporation

# **Employee Information**

1. Personal I	nformation	
i. i cisoliali	A .	
Full Given Name:	Acoste Artus E.  Last First M. Initial.	
Address:	1-365 Salsan St Street Address Box #	
	City/Town ON PASNO Province Postal Code	
Home Phone:	(801) 631 - 4473 Alternate Phone: ( )	
Primary Email:	acosterbartory cory M/D/ 10 105/1983	
SSN#:	520 157 595 Status#	
2. Job Inform	action	
Title:	Staff Lever Employee ID:	
Supervisor:	Don Russek Department: Legal Aid - Staff Lawyer	
Work Location:	Atherst Chipder Work Email: acceste @ ranlegal. On	(,Ca
Work Phone:	( ) Cell Phone: (807) 631 - 4473	
Start Date:	Live (27 23 Benefits Sept 1/9 2023 Pension N Sept 1/9 2023	
Term Date:	Salary: \$ 97,480	
3. Emergenc	y Contact Information	
Full Name:	Acast Abshar A Last First M Initial.	
Address:	1-305 Balsay St Thunder Bay Street Address  Box #	
	ON Province Postal Code	
(	50FF- FOF (F08	
Primary Phone:	Alternate Phone: ( )	
Relationship:	Both	



# NISHNAWBE-ASKI LEGAL SERVICES CORPORATION OATH OF CONFIDENTIALITY

As a person working at Nishnawbe-Aski Legal Services Corporation ("NALSC") you are privy to confidential material. Confidentiality of client and NALSC information is essential. While at NALSC, you shall not disclose to any member of the public any confidential information obtained during his/her position with NALSC.

All NALSC files are to be treated as confidential material and may not be disclosed except in accordance with the provisions of NALSC's policies and Service Agreements. No one is to read files except in so far as the position requires it. Files are not to be discussed at any time with anyone within NALSC, except for NALSC related business.

Confidentiality also applies to information about financial and personnel matters or any other confidential information that is attained during your position with NALSC. We are entrusted with the confidential records of clients and of personnel throughout the Corporation and are always expected to comply with NALSC's Oath of Confidentiality Agreement.

# EMPLOYEE STATEMENT OF NON-DISCLOSURE

I have read and understand this statement. I agree to abide by NALSC's Oath of Confidentiality Agreement as a condition of my position at Nishnawbe-Aski Legal Services Corporation. Unauthorized disclosure of any confidential material may result in my immediate discharge from my position and may result in further legal action.

I acknowledge that I am bound by the terms of this agreement and further, that these confidentiality requirements continue after my position with NALSC has ceased.

SIGNATURE

PRINT FULL NAME

SIGNATURE OF WITNESS

PRINT FULL NAME OF WITNESS

June 19, 2023.

Protected B when completed

TD1

Read page 2 before filling out this form. Your employer or payer will use this form to determine the amount of your tax deductions.

Fill out this form based on the best estimate of your circumstances.

If you do not fill out this form, your tax deductions will only include the basic personal amount, estimated by your employer or payer based on the income they pay you.

Last name	First name and initial(s)	Date of birth (YYYY/MM/DD)	Employee numb	er
Address	Postal code	For non-residents only		Social insurance number
1-305 Balson St	PHASN	Country of permanent resider	nce I	120115775915
Basic personal amount – Every resident of Canac from all sources will be greater than \$165,430 and you return at the end of the tax year. If your income from a partial claim. To do so, fill in the appropriate section of the calculated amount here.      Canada caregiver amount for infirm children uncertainty.	u enter \$15,000, you may ha ill sources will be greater tha f Form TD1-WS, Worksheet	ave an amount owing on your inc an \$165,430, you have the option for the 2023 Personal Tax Cred	if your net income come tax and beno n to calculate a its Return, and en	efit
2006 or later who lives with both parents throughout the parent who has the right to claim the "Amount for an ethe child."	ne year. If the child does no digible dependant" on line 8	t live with both parents throughor may also claim the Canada care	ut the year, the egiver amount for	
3. Age amount – If you will be 65 or older on Decembor less, enter \$8,396. You may enter a partial amount calculate a partial amount, fill out the line 3 section of	if your net income for the yet Form TD1-WS.	ear will be between \$42,335 and	\$98,309. To	5
<ol> <li>Pension income amount – If you will receive regul Pension Plan, Quebec Pension Plan, old age security, \$2,000 or your estimated annual pension income.</li> </ol>	lar pension payments from a , or guaranteed income sup	a pension plan or fund (not includ plement payments), enter <b>which</b>	ding Canada ever is less:	
5. Tuition (full-time and part-time) – Fill in this section certified by Employment and Social Development Cantotal tuition fees that you will pay if you are a full-time of	ada, and you will pay more	university or college, or an educa than \$100 per institution in tuitio	tional institution n fees. Enter the	
<ol> <li>Disability amount – If you will claim the disability a Tax Credit Certificate, enter \$9,428.</li> </ol>	mount on your income tax a	and benefit return by using Form	T2201, Disability	
<ul> <li>7. Spouse or common-law partner amount – Enter or common-law partner is infirm) and your spouse's of following conditions apply:</li> <li>You are supporting your spouse or common-law partners.</li> </ul>	r common-law partner's est	amount on line 1 (line 1 plus \$2,4 imated net income for the year if	499 if your spouse <b>both</b> of the	
Your spouse or common-law partner's net income spouse or common-law partner is infirm)		n the amount on line 1 (line 1 plu	us \$2,499 if your	
In all cases, go to line 9 if your spouse or common-law	partner is infirm and has a	a net income for the year of \$26,	782 or less.	
8. Amount for an eligible dependant – Enter the diffidependant is infirm) and your eligible dependant's est	timated net income for the y	ear if all of the following condition	ns apply:	
<ul> <li>You do not have a spouse or common-law partne who you are not supporting or being supported by</li> </ul>	r, or you <b>have</b> a spouse or	common-law partner who does n	ot live with you ar	nd
<ul> <li>You are supporting the dependant who is related to</li> </ul>	to you and lives with you			
<ul> <li>The dependant's net income for the year will be le you cannot claim the Canada caregiver amount</li> </ul>				nd
In all cases, go to line 9 if your dependant is 18 years	or older, infirm, and has a	a net income for the year of \$26,	782 or less.	
<ol> <li>Canada caregiver amount for eligible dependant year, you support an infirm eligible dependant (aged the year will be \$26,782 or less. To calculate the amount</li> </ol>	18 or older) or an infirm sp	ouse or common-law partner who	ose net income for	e
10. Canada caregiver amount for dependant(s) age 18 or older (other than the spouse or common-law par claimed an amount for if their net income were under 3 You may enter a partial amount if their net income for out the line 10 section of Form TD1-WS. This workshe with another caregiver who supports the same dependent of older.	ortner or eligible dependant \$17,499) whose net income the year will be between \$1 tet may also be used to calc	you claimed an amount for on lin for the year will be \$18,783 or le 8,783 and \$26,782. To calculate culate your part of the amount if y	e 9 or could have ess, enter \$7,999. a partial amount, you are sharing it	
11. Amounts transferred from your spouse or com their age amount, pension income amount, tuition amounused amount.				
12. Amounts transferred from a dependant – If your benefit return, enter the unused amount. If your or you all of their tuition amount on their income tax and bene	r spouse's or common-law	partner's dependent child or gran	income tax and adchild will not use	
13. TOTAL CLAIM AMOUNT – Add lines 1 to 12. Your employer or payer will use this amount to determ	ine the amount of your tax	deductions.		1 K-865
			1	#



### Filling out Form TD1

Fill out this form only if any of the following apply:

- you have a new employer or payer, and you will receive salary, wages, commissions, pensions, employment insurance benefits, or any other remuneration
- · you want to change the amounts you previously claimed (for example, the number of your eligible dependants has changed)
- · you want to claim the deduction for living in a prescribed zone
- · you want to increase the amount of tax deducted at source

Sign and date it, and give it to your employer or payer.

### More than one employer or payer at the same time

you have more than one employer or payer at the same time and you have already claimed personal tax credit amounts on another Form TD1 for 2023, you cannot claim them again. If your total income from all sources will be more than the personal tax credits you claimed on another Form TD1, check this box, enter "0" on Line 13 and do not fill in Lines 2 to 12.

#### Total income is less than the total claim amount

Tick this box if your total income for the year from all employers and payers will be less than your total claim amount on line 13. Your employer or payer will not deduct tax from your earnings.

#### For non-resident only (Tick the box that applies to you.)

As a non-resident, will 90% or more of your world income be included in determining your taxable income earned in Canada in 2023?

Yes (Fill out the previous page.)

No (Enter "0" on line 13, and do not fill in lines 2 to 12 as you are not entitled to the personal tax credits.)

Call the international tax and non-resident enquiries line at 1-800-959-8281 if you are unsure of your residency status.

#### Provincial or territorial personal tax credits return

You also have to fill out a provincial or territorial TD1 form if your claim amount on line 13 is more than \$15,000. Use the Form TD1 for your province or territory of **employment** if you are an employee. Use the Form TD1 for your province or territory of **residence** if you are a pensioner. Your employer or payer will use both this federal form and your most recent provincial or territorial Form TD1 to determine the amount of your tax deductions.

Your employer or payer will deduct provincial or territorial taxes after allowing the provincial or territorial basic personal amount if you are claiming the basic personal amount **only**.

Note: You may be able to claim the child amount on Form TD1SK, 2023 Saskatchewan Personal Tax Credits Return if you are a Saskatchewan resident supporting children under 18 at any time during 2023. Therefore, you may want to fill out Form TD1SK even if you are only claiming the basic personal amount on this form.

## Deduction for living in a prescribed zone

You may claim **any** of the following amounts if you live in the Northwest Territories, Nunavut, Yukon, or another prescribed **northern** zone for more than six months in a row beginning or ending in 2023:

- . \$11.00 for each day that you live in the prescribed northern zone
- \$22.00 for each day that you live in the prescribed northern zone if, during that time, you live in a dwelling
  that you maintain, and you are the only person living in that dwelling who is claiming this deduction

Employees living in a prescribed intermediate zone may claim 50% of the total of the above amounts.

For more information, go to canada.ca/taxes-northern-residents.

## Additional tax to be deducted

You may want to have more tax deducted from each payment if you receive other income such as non-employment income from CPP or QPP benefits, or old age security pension. You may have less tax to pay when you file your income tax and benefit return by doing this. Enter the additional tax amount you want deducted from each payment to choose this option. You may fill out a new Form TD1 to change this deduction later.

1				
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#### Reduction in tax deductions

You may ask to have less tax deducted at source if you are eligible for deductions or non-refundable tax credits that are not listed on this form (for example, periodic contributions to a registered retirement savings plan (RRSP), child care or employment expenses, charitable donations, and tuition and education amounts carried forward from the previous year). To make this request, fill out Form T1213, Request to Reduce Tax Deductions at Source, to get a letter of authority from your tax services office. Give the letter of authority to your employer or payer. You do not need a letter of authority if your employer deducts RRSP contributions from your salary.

#### Forms and publications

To get our forms and publications, go to canada.ca/cra-forms-publications or call 1-800-959-5525.

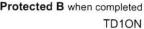
Personal information (including the SIN) is collected for the purposes of the administration or enforcement of the Income Tax Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be used or disclosed for purposes of other federal acts that provide for the imposition and collection of a tax or duty. It may also be disclosed to other federal, provincial, territorial, or foreign government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties, or other actions. Under the Privacy Act, individuals have a right of protection, access to and correction of their personal information, or to file a complaint with the Privacy Commissioner of Canada regarding the handling of their personal information. Refer to Personal Information Bank CRA PPU 120 on Info Source at canada.ca/cra-info-source.

Certification		
I certify that the information given on this form is correct and complete.		
Signature It is a serious offence to make a false return.	Date	2023-06-13





# 2023 Ontario **Personal Tax Credits Return**



Read page 2 before filling out this form. Your employer or payer will use this form to determine the amount of your provincial tax deductions.

Fill out this form based on the best estimate of your circumstances.

Last name	First name and initial(s)	Date of birth (YYYY/MM/DD)	Employee numb	per
Acoster	AMNOE	1983 1005	0. 1000	
Address	Postal code	For non-residents only	5	Social insurance number
1-305 Balson St	PHASH	Country of permanent resider	5	5/2/01/17/75/9/5
Basic personal amount – Every person employed i	n Ontario and every pensio	ner residing in Ontario can claim	this amount.	
If you will have more than one employer or payer at the on page 2.	same time in 2023, see "N	fore than one employer or payer	at the same time	11,865
2. Age amount - If you will be 65 or older on December	er 31, 2023, and your net in	come will be \$43,127 or less, ent	ter \$5,793. You m	nay
enter a partial amount if your net income for the year w	ill be between \$43,127 and	\$81,747. To calculate a partial a	mount, fill out the	1
line 2 section of Form TD10N-WS, Worksheet for the 2	11-1-11-11-11-11-11-11-11-11-11-11-11-1	CONTRACTOR		
<ol> <li>Pension income amount – If you will receive regular Plan, Quebec Pension Plan, Old Age Security, or Guar</li> </ol>				ion
your estimated annual pension.	anteed income Supplemen	i payments), enter whichever is	less. \$1,641 OF	
4. Disability amount – If you will claim the disability an	nount on your income tax a	nd benefit return by using Form	T2201 Disability	
Tax Credit Certificate, enter \$9,586.	nounc on your moomo tax a	na bonom rotam by doing rotin	12201, Disability	_
5. Spouse or common-law partner amount – Enter \$ the following conditions apply:	10,075 if you are supporting	g your spouse or common-law pa	artner and <b>both</b> o	f
Your spouse or common-law partner lives with you				
Your spouse or common-law partner's net income	for the year will be \$1,007 of	or less		
You may enter a partial amount if your spouse's or com	mon-law partner's net inco	me for the year will be between \$	1,007 and \$11,0	82.
To calculate a partial amount, fill out the line 5 section of				
6. Amount for an eligible dependant – Enter \$10,075 conditions apply:	if you are supporting an el	igible dependant and <b>all</b> of the fo	llowing	
<ul> <li>You do not have a spouse or common-law partner who you are not supporting or being supported by</li> </ul>	, or you <b>have</b> a spouse or o	common-law partner who does no	ot live with you an	nd
<ul> <li>The dependant is related to you and lives with you</li> </ul>				
<ul> <li>The dependant's net income for the year will be \$1</li> </ul>	,007 or less			
You may enter a partial amount if the eligible dependar partial amount, fill out the line 6 section of Form TD10N		will be between \$1,007 and \$11,	082. To calculate	а
7. Ontario caregiver amount – You may claim this am	ount if you are supporting a	an eligible infirm dependant aged	18 or older who	is
your or your spouse's or common-law partner's:				
child or grandchild				
<ul> <li>parent, grandparent, brother, sister, aunt, uncle, nie</li> </ul>	ece or nephew who is resid	ent in Canada		
To calculate this amount, fill out the line 7 section of Fo	rm TD10N-WS.			
8. Amounts transferred from your spouse or comm age amount, pension income amount, or disability amo				ir
9. Amounts transferred from a dependant – If your debenefit return, enter the unused amount.	ependant will not use all of	their disability amount on their in	come tax and	-
10. TOTAL CLAIM AMOUNT – Add lines 1 to 9.		ne sik about one bed dam		
Your employer or payer will use this amount to determine	ne the amount of your provi	ncial tax deductions.		attended



#### Filling out Form TD1ON

Fill out this form only if you are an employee working in Ontario or a pensioner residing in Ontario and any of the following apply:

- you have a new employer or payer, and you will receive salary, wages, commissions, pensions, employment insurance benefits, or any other remuneration
- · you want to change the amounts you previously claimed (for example, the number of your eligible dependants has changed)
- · you want to increase the amount of tax deducted at source

Sign and date it, and give it to your employer or payer.

If you do not fill out Form TD1ON, your employer or payer will deduct taxes after allowing the basic personal amount only.

### More than one employer or payer at the same time

If you have more than one employer or payer at the same time and you have already claimed personal tax credit amounts on another Form TD10N for 2023, you **cannot** claim them again. If your total income from all sources will be more than the personal tax credits you claimed on another Form TD10N, check this box, enter "0" on line 10 and do not fill in lines 2 to 9.

#### Total income is less than the total claim amount

Tick this box if your total income for the year from **all** employers and payers will be **less** than your total claim amount on line 10. Your employer or payer will not deduct tax from your earnings.

#### Additional tax to be deducted

If you want to have more tax deducted at source, fill out section "Additional tax to be deducted" on the federal Form TD.

#### Reduction in tax deductions

You may ask to have less tax deducted at source if you are eligible for deductions or non-refundable tax credits that are not listed on this form (for example, periodic contributions to a registered retirement savings plan (RRSP), child care or employment expenses, charitable donations, and tuition and education amounts carried forward from the previous year). To make this request, fill out Form T1213, Request to Reduce Tax Deductions at Source, to get a letter of authority from your tax services office. Give the letter of authority to your employer or payer. You do not need a letter of authority if your employer deducts RRSP contributions from your salary.

#### Forms and publications

To get our forms and publications, go to canada.ca/cra-forms-publications or call 1-800-959-5525.

Personal information (including the SIN) is collected for the purposes of the administration or enforcement of the Income Tax Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be used or disclosed for purposes of other federal acts that provide for the imposition and collection of a tax or duty. It may also be disclosed to other federal, provincial, territorial, or foreign government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties, or other actions. Under the Privacy Act, individuals have a right of protection, access to and correction of their personal information, or to file a complaint with the Privacy Commissioner of Canada regarding the handling of their personal information. Refer to Personal Information Bank CRA PPU 120 on Info Source at canada.ca/cra-info-source.

Certification		
I certify that the information of the on this form is correct and complete.		
Signature  It is a serious offence to make a false return.	Date	2023-06-13

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# NISHNAWBE-ASKI LEGAL SERVICES CORPORATION LAPTOP USER AGREEMENT



- 1. NALSC has issued you a business lap top/computer for work-related purposes. Employees in possession of NALSC equipment are expected to use the equipment for business purposes only and to maintain the equipment from misuse, damage or theft.
- 2. Employees who are provided with NALSC lap tops are accountable for any damage that may occur.
- 3. If a NALSC-owned lap top is damaged, lost, or stolen, it must be reported immediately to the Manager and the Finance department.
- 4. If a NALSC-owned lap top/computer is damaged, lost, or stolen through the negligence of the authorized user, that individual will be responsible for reimbursing NALSC for all repair or replacement costs. He or she will be required to reimburse NALSC the purchase price of the equipment.
- 5. At any time the manager of the employee may request for the lap top/computer to be returned.

**Employee Declaration** 

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١.	HAMO	Acosta	, have read and understand the above Lap top/Compute

Agreement and consent to adhere to the rules outlined therein.

Legal A.3 Orferica

Employee Signature

Program

Supervisor/Manager

Date

Serial #	Colour
MJ-OEEGZP	Black
Brand New? Y.N	Accessories Included? YN
Purchase Date:	Please List: House and charge
	HJ-OEE62P



