

**Donny Sutherland      15 Vacation Days per Year/105 hrs per Year**

**26 Pay Periods per Year      260 Days (10 working Days/PP)**

Calendar Year	Working Days	Prorated Vacation Days	Vacation Days Used	Vacation Days Balance
Oct. 16, 2023 - Mar. 31, 2024	120	6.92		6.92
April 1, 2024 - March 31, 2025	260	15.00		15.00

<b>Converted to Hours</b>	Hours Worked - 1820/year	Hours Earned	Vacation Hours Used	Vacation Hours Balance
<b>@1.25hrs/month as per Policy - 15 days/12 mths = 1.25hrs/month</b>				
Oct. 16, 2023 - Mar. 31, 2024	840	48.46		48.46
April 1, 2024 - March 31, 2025	1820	105.00		105.00

