

Nishnawbe-Aski Legal Services Corporation

ᐱᓄᓄᓄᓄ ᐱᓄᓄ ᐱᓄᓄᓄᓄᓄ ᐱᓄᓄᓄᓄᓄᓄ
L *rCLr *Δᓄ

August 20, 2024

Charlene Forster
264 Elm St.
Timmins, ON
P4N 1X2

PRIVATE AND CONFIDENTIAL

Dear Charlene:

We are writing to acknowledge receipt of your resignation with Nishnawbe-Aski Legal Services Corporation ("NALSC"). We confirm that your employment ends **August 30th, 2024**.

You are required to return to NALSC all keys, documents, passwords, devices and other corporate property in your position by Friday, August 30th, 2024. We ask that you contact Lenny Carpenter to make the necessary arrangements to return all corporate property and retrieve any personal belongings.

You will receive any accrued and outstanding wages and vacation on the first payroll after your last day of employment, August 30th, 2024. Once these payments are made, nothing further will be owing to you.

We remind you of your duty of confidentiality and common law obligations to NALSC including to refrain from making any disparaging remarks about the corporation and/or its directors, employees, and clients. These duties continue to apply despite the fact that you are no longer working for the corporation.

Charlene, we extend our best wishes to you in your future endeavors.

Yours truly,
Nishnawbe-Aski Legal Services Corporation



Colette Shwetz
Director of Human Resources

Cc: Finance Department

Mailing Address:

101 Syndicate North,
Suite 101
Thunder Bay, ON
P7C 3V4

Tel: (807) 622-1413
Fax: (807) 622-3024

Email: info@nanlegal.on.ca

Website:
<http://www.nanlegal.on.ca>



Head Office:

678 City Road
Fort William First Nation
P7J 1K3