

# Nishnawbe-Aski Legal Services Corporation

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L "rCLr.Δᐸ

July 18, 2022

PRIVATE AND CONFIDENTIAL

Heather Faries  
21 Veterans Road Po Box 246  
Moose Factory, ON  
POL 1W0

Dear Heather:

We are writing to acknowledge receipt of your resignation with Nishnawbe-Aski Legal Services Corporation ("NALSC"). We confirm that your employment ends July 29, 2022.

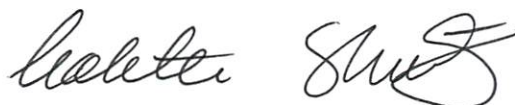
You will continue to be enrolled in the health benefits plan until July 29, 2022 and will receive all your accrued wages and any vacation time on the first payroll after your resignation. Once these payments are made, nothing further will be owing to you.

You are required to return to NALSC all keys, documents, passwords, devices and other corporate property in your position by Friday, July 29, 2022. We ask that you contact Chantelle Johnson to make the necessary arrangements to return all corporate property and retrieve any personal belongings.

We remind you of your duty of confidentiality and common law obligations to NALSC including to refrain from making any disparaging remarks about the corporation and/or its directors, employees, and clients. These duties continue to apply despite the fact that you are no longer working for the corporation.

Heather, we thank you for your service to NALSC and extend our best wishes to you in your future endeavors.

Yours truly,  
**Nishnawbe-Aski Legal Services Corporation**



Colette Shwetz  
Human Resources Manager

**Mailing Address:**

1805 Arthur St. East  
Unit 100  
Thunder Bay, ON  
P7E 2R6

Tel: (807) 622-1413  
Fax: (807) 622-3024

Email: [info@nanlegal.on.ca](mailto:info@nanlegal.on.ca)

Website:  
[Http://www.nanlegal.on.ca](http://www.nanlegal.on.ca)



**Head Office:**

138-B Mission Rd, Fort William  
First Nation, ON P7J 1K7

Heather Faries  
P.O. Box 246  
Moose Factory, ON  
P0L 1W0

July 15, 2022

Ms. Chantelle Johnson  
Restorative Justice Manager  
NAN Legal Services Corporation  
1805 Arthur Street, Unit 1  
Thunder Bay, ON  
P7E 2R6

Dear Ms. Johnson,

Please accept this letter as my two-week notice and formal resignation from my position of Community Youth Justice Worker at NAN Legal Services Corporation, effective July 29, 2022.

This announcement comes with a heavy heart, as it was not an easy decision to make. I have sincerely enjoyed my time and position at NAN Legal and I will forever be grateful for the opportunity I had to work and learn along with the Restorative Justice team.

Thank you again for the opportunity to be part of the Restorative Justice Team at NAN Legal. I wish you and the team all the best.

Sincerely,

Heather Faries

## Colette Shwetz

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**From:** Heather Faries  
**Sent:** July 15, 2022 6:30 PM  
**To:** Chantelle Johnson  
**Cc:** Colette Shwetz  
**Subject:** Letter of Resignation  
**Attachments:** Resignation Letter, July 15, 2022.docx

Good evening Chantelle,

Please see the attached Resignation Letter, thank you.

Heather Faries  
Community Youth Justice/Intervention Worker  
Nishnawbe-Aski Legal Services Corporation  
Moose Factory Office  
5 Louttit Drive, P.O. Box 55  
Moose Factory, ON P0L 1W0  
Cell: (613) 255-2267

*"In a world full of problems, be the solution." ~ Iris Watts*

