



TALKING TOGETHER PROGRAM

Employee Performance Review

EMPLOYEE INFORMATION	
Name	Wiliam Shawanamash
Employee ID	
Job Title	Talk-Facilitator
Date	September 6, 2024
Department	Talking Together Program
Manager	
Review Period	April 22 to July 22, 2024

RATINGS					
	1 = Poor	2 = Fair	3 = Satisfactory	4 = Good	5 = Excellent
Job Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	William is a fast learner and becoming aware of our department programs. He is very observant and asks questions if he is unsure.				
Work Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Comments</i>	He demonstrates a good work ethic and finishes all admin requirements when completing tasks.				
Attendance/Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	Good				
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	William contributes to staff meetings and shares ideas in group settings. Takes it upon himself to do outreach more and more.				
Communication/Listening Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	Good				
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	William is reliable and committed to the work, staff and clients.				
Overall Rating (average the rating numbers above)					

EVALUATION	
ADDITIONAL COMMENTS	Overall, William has been a good asset thus far in our department. He is skilled and applies his child welfare background in the work we do. He is well versed when dealing with child welfare matters and is compassionate when working with clients. He takes initiative and completes tasks and job duties as required. He is a great team player and is a good asset to our team. Miigwech,
GOALS (as agreed upon by employee and manager)	Mediation Training More Circle facilitation

VERIFICATION OF REVIEW	
<i>By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.</i>	
Employee Signature	Date
Manager Signature	Date

Employee Signature: *[Signature]* Date: **SEPT 6, 2024**
 Manager Signature: *[Signature]* Date: **Sept 6, 2024**