

Nishnawbe-Aski Legal Services Corporation

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Sept 20, 2024

Delores Owen
Box. 1473, 144 King St
Sioux Lookout, ON
P8T 1B9

PRIVATE AND CONFIDENTIAL

Dear Delores:

We are writing to acknowledge receipt of your resignation with Nishnawbe-Aski Legal Services Corporation ("NALSC"). We confirm that your employment ends **September 20, 2024**.


You are required to return to NALSC and Legal Aid all keys, documents, passwords, devices and other corporate property in your position by Friday, September 20, 2024. We ask that you contact Doreen Stone to make the necessary arrangements to return all corporate property and retrieve any personal belongings.

You will receive any accrued wages and vacation on the first payroll after your last day of employment, September 20, 2024. Once these payments are made, nothing further will be owing to you.

We remind you of your duty of confidentiality and common law obligations to NALSC including to refrain from making any disparaging remarks about the corporation and/or its directors, employees, and clients. These duties continue to apply despite the fact that you are no longer working for the corporation.

Delores, we extend our best wishes to you in your future endeavors.

Yours truly,
Nishnawbe-Aski Legal Services Corporation



Colette Shwetz
Director of Human Resources

Cc: Finance Department

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