

Nishnawbe-Aski Legal Services Corporation

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April 15, 2024

Stella Kiokee-Koostachin
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RE: Years Of Service

Dear Stella:

On April 3, 2024, you informed Human Resources you believed your start date and years of services with NALSC had been recorded incorrectly. After reviewing your previous employment contracts in your personnel file, the following is what we have found:

- **October 5, 2004:** You received a temporary employment agreement for the period of October 6, 2004 – December 31, 2004.
- **December 21, 2004:** You received a contract extension for the period of January 1, 2005 – March 31, 2005.
- **April 1, 2005:** You received a contract extension for the period of April 1, 2005 – July 31, 2005.
- **July 31, 2005:** You received a temporary employment agreement for the period of August 1, 2005 - October 31, 2005.
- **October 31, 2005:** You received a temporary employment agreement for the period of November 1, 2005 – March 31, 2006.
- **April 1, 2006:** You were offered and accepted permanent full-time employment with NALSC.

To summarize, you were in a temporary position from Oct 5, 2004, to March 31, 2006. Therefore, your official start date with NALSC is recorded as being **April 1, 2006**, which is what is noted in the HRIS and in Finance.

If you have any questions, please do not hesitate to reach out to me.

Sincerely,

Colette Shwetz
Director of Human Resources