




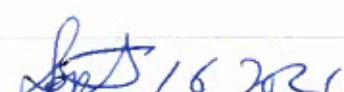
EXECUTIVE DIRECTOR PERFORMANCE EVALUATION

Employee Performance Review

EMPLOYEE INFORMATION	
Name Irene Linklator	Employee ID
Job Title Executive Director	Date September 2021
Department	Manager
Review Period	

RATINGS					
	1 = Poor	2 = Fair	3 = Satisfactory	4 = Good	5 = Excellent
Job Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Comments</i>	Irene is well aware of her role as the ED of the organization. She understands situations of the Corporation well enough to respond effectively, taking proper action necessary to correct the problem.				
Work Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	Irene's quality of work is good. She does her work well and efficiently, completes work as required thoroughly.				
Attendance/Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	Irene's attendance at board meetings and other functions is good. She is always prepared to respond to questions raised.				
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	Irene is capable of initiating work required at the office with staff and the board. She raises issues with the board for direction to initiate work addressing problems that arise.				
Communication/Listening Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Comments</i>	Irene's communication with staff and board is good. She has the ability to listen and take notes for follow up on issues raised at meetings and at the office. She speaks and understands her own native language which helps her communicate better both in English and Ojibway.				
Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Comments</i>	Irene has proven that she is an individual that you can depend on to work on issues addressed by the board and staff. She is also capable of responding to issues outside the organization working with various levels of government and other FN offices.				
Overall Rating (average the rating numbers above) 26 points					

EVALUATION	
ADDITIONAL COMMENTS	<p>Because of Irene's past work experience with other organizations before coming to NLSC as the Executive Director, she does a great job directing and leading the Association.</p> <p>Also, being a member of Nishnawbe Aski Nation community and knowing the First Nation situations within NAN territory puts her in a very strong position to effectively address issues encountered by NAN communities.</p>
GOALS <i>(as agreed upon by employee and manager)</i>	

VERIFICATION OF REVIEW	
<p><i>By signing this form, you confirm that you have discussed this review in detail with your supervisor. Signing this form does not necessarily indicate that you agree with this evaluation.</i></p>	
Employee Signature	Date
Manager Signature 	Date 

Goals and Performance Plan (GPP) – due by January 31st, reviewed in July

Date:	Name of employee:	Name of supervisor:
September 2021	Irene Linklator	Board Chair

Employee's main goals for this year:

LAO Agreement
JB Litigation
Office Lease Agreement & Relocation
Staff Hiring
Bail Bed Facility
LSO Complaint – H.LaForme
Follow up her submission of duties

How progress towards the goals will be measured:

Telephone up date with board chair
Progress Reports to Chair/Executive
Up-date activities with full board

Next meeting date:

September 2022