



Nishnawbe-Aski Legal Services Corporation

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EMPLOYEE CHANGE FORM

Change of Personal Information:

First Name: Rhain Last Name: Mainville

Change of Personal Contact:

Phone #: _____ Alt. #: _____

Email (Personal): _____

Change of Home Address:

_____ Street _____ City _____ Province _____ Postal Code _____

Mailing Address (if different):

P.O Box _____ City _____ Province _____ Postal Code _____

Change of Position Information:

Start Date: June 12, 2023

Employment Type:

Permanent

Contract

End Date: _____

Employment Status:

Full Time

Part Time

Casual

Position: Manager of Facilities and Purchasing

Manager: Irene Linklater

Change of Banking & Payroll Information:

Name of Bank: _____

Account #: _____

Transit #: _____

Documents attached:

Institution #: _____

Yes

SIN #: _____

No

Pension and Benefits:

Pension Eligibility Date: _____

Benefit Eligibility Date: _____

Change of Emergency Contact Information

Name:	Relationship:	Phone #:
1		
2		

Finance Only:

Date Received: _____

Entered into Adiago System by: _____