

Rhain Mainville

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(807) 633 8792

Thunder Bay, ON, CA, P7B 5R7

Objective: I am seeking employment that will become a welcoming challenge and also a rewarding routine to my life.

Education:	Hammarskjold High School	1989- 1994
	Lakehead University- Electrical Engineering	1997- 1999
	Lakehead University- Computer Science	2004- 2005

Employment History: **Army Reserves- Lake Superior Scottish Regiment**

Reconnaissance Patrolman 1992- 1995

- To observe and ascertain information of specific locations and/or said pieces of ground.

Apex Security and Investigations

Security Officer 1998- 2001

- To keep accurate and specific logs and/or journals of daily on-goings of specific locations and events. Provided security for various events and/or places of business.

Nishinawbe-Aski Nation

Decade for Youth/Recreation Co-ordinator 2002- 2004

- Assisted the Decade for Youth Council with the initial preparations for establishing a Youth Council. Co-ordinated several meetings and conferences regarding Youth and the Recreation within N.A.N.
- Assisted with the travel arrangements and travel requisitions needed for said events.

Employment History:

Nishinawbe-Aski Nation

Healthy Lifestyles Program- Administration Assistant 2004- 2014

- To provide assistance with conference preparations. To assist with the organization and inventory of materials to be used within the program. Assist with the distribution of materials and information provided by the program to the communities within N.A.N..
- Assisted with travel arrangements, arrangements for food and or travel pay.

The Brick

Fleet Department 2006-2009

- Organized routes and deliveries for day-to-day operations of fleet department. Delivered and set-up of product purchased through The Brick.

Sales- Appliances/Electronics 2009-2010

- Provided product knowledge and information regarding products offered by The Brick. Careful observation to the wants and needs of customers. Successfully qualifying those customers to their purchase.

Lakehead Motors

Sales Department 2010-2014

- Qualify customers to their specific wants and needs in any given vehicle. Present and demonstrate features on any given vehicle. Present and explain financial quotes and/or bill of sales to customers.

Sales and Fleet Coordinator 2014-2015

- Assisted with the payroll of the Sales staff. Organized and prepared Sales events. Assisted with the quotes of fleet vehicles and prepared them for delivery to customers upon arrival.

Employment History:

Sandpaul Investments

2015-2017

Property Manager

- Prepared payroll for employees of Sandpaul Investments. Allocated hours, place of work, and duties for employees.
- Handled Maintenance needs for several of properties under Sandpaul Investments. Duties included; handling cleaning operations for buildings, simple plumbing, electrical and dry-walling. Assembly and installation of cabinets.
- Made necessary preparations for any new tenant to one of the Sandpaul properties. Duties include; calling for bids from contractors for small renovation to properties, painting, and finishing final preparations towards the tenants needs.

**Reids/Ashley Furniture
2020**

Sept 2018- Sept

Warehouse Personnel

- Loading outgoing daily deliveries. Assembling and preparing next day deliveries. Preparing any outgoing pick-ups for the day. Preparing and delivering furniture for stores display.

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Mancville



14 37

Oct 21/20

3pm

Interview Questions

Maintenance/Custodial Contract Position

POINTS RATING

1 to 5

1 = low - 5 = high

1. Why do you want this job?

C
Permit and stable employment
making like - experience - personal
relationship got not - change of place

2. Explain how your previous experiences help to qualify you for this position.

I
- familiar with schedule - maintenance
- property manager - 9 buildings cleaning
company - ran - I did cleaning assessment
- maintenance - fix - not afraid to
hire best

3. Tell me about your experiences with general maintenance/office cleaning and completing work on time.

C
did keep schedule - mental checklist
- time take a few - over due things
abit - cleaning getting you better
with work environment - military
training

4. Tell me about your commitment to health and safety in the workplace.

I
Lakehead Motors Head - JASC -
training course - 40 hours - responsible
I did best - not need

5. What is your past experience performing basic repairs on various equipment.

C
within means - fix alot - toilet
electrical - chaisey - best - small
electronics - wall painting - walls
I generally handy

6. What is your past experience cleaning offices and what is your knowledge about the current cleaning requirements for offices during the COVID-19 pandemic?

- COVID 19 - look for cleaning standards

1 needs training - Checklist

7. How will you ensure you complete your required cleaning and maintenance tasks on a daily basis?

(schedule keep - write down - time managed - Outlook - time frame - start - basic knowledge training

8. Do you have anything further to add?

1 Building owner - flooding, chalking discuss - add to questions

- incorporate Outlook - requests email

TOTAL SCORE _____

Should you be the successful candidate, when you be able to start? immediately

Are you able to work a flexible schedule? For example - getting to work early on snow days and sometimes staying later to complete daily tasks. absolutely

Did you provide references? with if so, can we contact them? yes

Do you have any questions for us about the position or the organization?

- here might view

1 yr.

45,000

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REFERENCE CHECK QUESTIONNAIRE

1. In what capacity did you work with (candidate's name)?

Assistant manager at

2. How would you describe his/her work performance?

- has good work ethic
- on time
- organized

3. Did he/she follow direction closely and meet deadlines?

yes deadline, strict
standards

4. Would you describe him/her as self-motivated? How so?

yes

5. What were some of the challenges he/she faced while working with you?

none

6. What are the person's strengths and weaknesses?

- S motivated self
hard worker reliable.
- W finding things to do
improving

7. Do you wish to make any other comments regarding (candidate's name) work performance?

Very skilled - detailing cars
hauskeils

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REFERENCE CHECK QUESTIONNAIRE

1. In what capacity did you work with (candidate's name)?

paper manager.

2. How would you describe his/her work performance?

awesome! early - start -
always busy - organized -
great.

3. Did he/she follow direction closely and meet deadlines?

yes definitely

4. Would you describe him/her as self-motivated? How so?

yes definitely. - he is very motivated
- check building - always

5. What were some of the challenges he/she faced while working with you?

no challenges - late - couple years

6. What are the person's strengths and weaknesses?

5
super motivated
self sufficient

W
not really.

7. Do you wish to make any other comments regarding (candidate's name) work performance?

no really great employee.

Colette Shwetz

From: Rhain Mainville <rhainm@gmail.com>
Sent: October 21, 2020 3:58 PM
To: Colette Shwetz
Subject: References

Greg Hay. Former general manager with Sandpaul Investments. 807 346 8989

Christina Reynolds. Manager with Superior Car wash. 807 632 0736

I am waiting for one more reply to provide you with another reference.

Rhain

Wed
4/21/20