# Nishnawbe-Aski Legal Services Corporation

August 16, 2022

**Evangeline Meekis** C/o Nishnawbe-Aski Legal Services Corp. (NALSC) Thunder Bay, ON P7E 2 R6

### **RE: Discontinued Temporary Salary Increase**

Dear Evangeline:

Due to your recent change in location and position with NALSC, you will no longer be able to perform the additional duties of mentoring the new Community Release and Reintegration Worker in Sandy Lake. Therefore, your temporary salary increase of \$5,000 is being rescinded effective August 29, 2022.

We would like to thank you for your added support in training our new worker in Sandy Lake and wish you all the best in your new position as By Law Worker out of Thunder Bay.

Sincerely,

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**Colette Shwetz HR Manager** 

Cc: Finance Department

#### Mailing Address:

1805 Arthur St. East Unit 100 Thunder Bay, ON P7E 2R6

Tel: (807) 622-1413 Fax: (807) 622-3024

Email: info@nanlegal.on.ca

Website: Http://www.nanlegal.on.ca



Head Office:

138B Fort William Rd, Fort William First Nation, ON P7J 1K7

## Nishnawbe-Aski Legal Services Corporation

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May 27, 2022

**Private and Confidential** 

Dear Evangeline:

#### Mailing Address:

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Head Office:

138B Fort William Rd, Fort William First Nation, ON P7 J 1K7 We are very pleased to inform you that you have been approved for a temporary salary increase of \$5,000 to assist in mentoring the new Community Release and Reintegration worker (CRRW) in Sandy Lake. Your new temporary annual salary will be \$50,000. This increase will be for a six (6) month period beginning May 30, 2022, ending October 30, 2022. A follow up will be scheduled in three (3) months as a check in point.

Your increase is based on your ability to mentor the new CRRW and will remain in effect as long as you perform these additional duties. Should you stop performing these duties, your annual salary will be decreased by \$5,000, effective the date you stop.

Evangeline, we would like to thank you for your continued dedication and hard work you do for the organization.

Sincerely,

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Colette Shwetz HR Manager

Cc: Finance Department