

ENTERED APR 18 2019

AP/PO



NISHNAWBE - ASKI Legal Services Corporation

Employee Information

1. Personal Information

Full Given Name: Mekarak Jacob
Last First M Initial.

Address: 2-52 Sturgeon Meadows Rd
Street Address Box #

Sioux Lookout ON P8T 0A7
City/Town Province Postal Code

Home Phone: () Alternate Phone: (800) 737 7295

Primary Email: jmekarak@nlslegal.on.ca

SSN #: _____ Status # _____

2. Job Information

Title: C.L.W. Employee ID: _____

Supervisor: Heather Bailey Department: Legal Aid

Work Location: Sioux Lookout Work Email: jmekarak@nlslegal.on.ca

Work Phone: (800) 737 7295 Cell Phone: ()

Start Date: Dec 6/93 Benefits: Yes Pension: Y / N Yes

Term Date: _____ Salary: \$ 161,959.72

3. Emergency Contact Information

Full Name: Mekarak David
Last First M Initial.

Address: Gen Dec
Street Address Box #

Sioux Lookout ON P00 1E0
City/Town Province Postal Code

Primary Phone: (807) 363 1011 Alternate Phone: ()

Relationship: Brother



LEGAL AID ONTARIO
AIDE JURIDIQUE ONTARIO

Nishnawbe-Aski Legal Services Corporation – Area Office 48
86 S. Cumberland Street Thunder Bay, ON P7B 2V3
☎ Tel: 807-622-1413 ☎ Fax: 807-622-3024
Toll Free: 1-800-465-5581

NON-DISCLOSURE & CONFIDENTIALITY AGREEMENT

As an employee of Nishnawbe-Aski Legal Services Corporation, you are privy to confidential information. All information provided to a NALSC employee by a client is confidential, according to *Personal Policies & Procedures Manual* and the provisions of the *Legal Aid Services Act*. This includes information about the case the applicant is involved in, as well as the applicant's personal and financial information. Most information provided by lawyers is also confidential.

All records are to be treated as confidential material and may not be disclosed except in accordance with the provisions of LAO's Privacy Policy and NALSC.

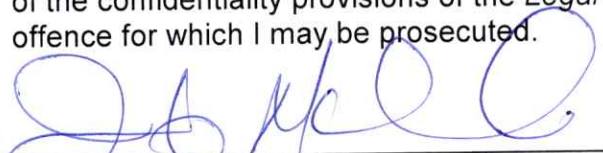
NO ONE IS TO READ RECORDS except insofar as the job requires it. **RECORDS ARE NOT TO BE DISCUSSED** among fellow workers except for an NALSC and LAO business purpose. They should be treated impersonally as part of the day's work. All records are business documents and must be treated as such.


We are entrusted with the confidential records of clients and of personnel throughout the organization. It is expected that you will comply with the principles set forth in the NALSC Privacy Policy and privacy principles. The provisions of the *Legal Aid Services Act* make it an offence to disclose confidential information.


Employee Statement of Non-Disclosure and Confidentiality

I have read and understood this statement. I agree to abide by the LAO Privacy Policy as a condition of employment with Nishnawbe-Aski Legal Services Corporation. Unauthorized disclosure of any confidential material may result in immediate discharge from Nishnawbe-Aski Legal Services Corporation.

I acknowledge that I am bound by the terms of this agreement and the requirements of the *Legal Aid Services Act* and that these confidentiality requirements continue after my employment with Legal Aid Ontario has ceased. I understand that a breach of the confidentiality provisions of the *Legal Aid Services Act* may constitute an offence for which I may be prosecuted.


Employee Signature


Date


Print full name


Dept/Area Office



Nishnawbe-Aski Legal Services

Lap Top/Computer Agreement

1. NALSC has issued you a business lap top/computer for work-related purposes. Employees in possession of NALSC equipment are expected to use the equipment for business purposes only and to maintain the equipment from misuse, damage or theft.
2. Employees who are provided with NALSC lap tops are accountable for any damage that may occur.
3. If a NALSC-owned lap top is damaged, lost, or stolen, it must be reported immediately to the Manager and the Finance department.
4. If a NALSC-owned lap top/computer is damaged, lost, or stolen through the negligence of the authorized user, that individual will be responsible for reimbursing NALSC for all repair or replacement costs. He or she will be required to reimburse NALSC the purchase price of the equipment.
7. At any time the manager of the employee may request for the lap top/computer to be returned.

Employee Declaration

I, Jacob Mekanak, have read and understand the above Lap top/Computer Agreement and consent to adhere to the rules outlined therein.

Jacob Mekanak

Employee Signature

Maryann Baker

Manager/Supervisor Signature

Date Mar 26, 2014

Laptop Or Computer? <u>laptop</u>	Serial# <u>5CB4032864</u> <u>(5CB4025P28) KF</u>	Colour <u>dk grey/black</u>
Brand/Model <u>HP Probook 6570b</u>	Brand New? <u>yes</u> Purchase Date: <u>LAO March 2014</u>	Other: <u>computer case</u>



NISHNAWBE-ASKI LEGAL SERVICES CORPORATION

OATH OF CONFIDENTIALITY

As an employee at Nishnawbe-Aski Legal Services Corporation ("NALSC") you are privy to confidential material. Confidentiality of client and NALSC information is essential. Employees at NALSC shall not disclose to any member of the public any confidential information obtained by the employee in the course of his/her employment with NALSC.

All NALSC files are to be treated as confidential material and may not be disclosed except in accordance with the provisions of NALSC's policies and Service Agreements. No one is to read files except in so far as the position requires it. Files are not to be discussed among fellow trainees and/or employees of NALSC except for NALSC related business.

Confidentiality also applies to information about financial and personnel matters or any other confidential information that is attained during employment. We are entrusted with the confidential records of clients and of personnel throughout the Corporation. It is expected that you will comply with NALSC's Oath of Confidentiality Agreement:

EMPLOYEE STATEMENT OF NON-DISCLOSURE

I have read and understand this statement. I agree to abide by NALSC's Oath of Confidentiality Agreement as a condition of my employment at Nishnawbe-Aski Legal Services Corporation. Unauthorized disclosure of any confidential material may result in my immediate discharge from my position.

I acknowledge that I am bound by the terms of this agreement and further, that these confidentiality requirements continue after my employment with NALSC has ceased.

J. M. M.
SIGNATURE

May 16/17
DATE

Jacob Mekarok
PRINT FULL NAME

Sylvia Brock
SIGNATURE OF WITNESS

May 16, 2017
DATE

Sylvia Brock
PRINT FULL NAME OF WITNESS



NISHNAWBE-ASKI LEGAL SERVICES
COMMUNITY LEGAL WORKER

JOB DESCRIPTION

DESCRIPTION:

The Community Legal Worker is the first contact clients of NALSC have with the services of the corporation, Legal Aid Ontario and the courts. CLWs are responsible for assisting clients, counsel, NALSC staff and other parties with advance and court days, referrals, diversions, PLE, legal aid applications, and for acting as ambassadors for NALSC.

DUTIES/RESPONSIBILITIES:

Pursuant to the Personnel Policies and Procedures and under the supervision of the Area Director and the Legal Aid Coordinator, duties and responsibilities of Community Legal Workers include:

1. Being available for work in the office during regular business hours, in the communities as required during advance, court and clinic days, and to be on call at other times for emergencies only;
2. As a Commissioner for taking Affidavits, perform all the functions of that office in relation to the fulfillment of the Corporation's mandate;
3. Assist community members by:
 - taking Legal Aid applications in person in a community and by telephone from remote communities when in the office;
 - assisting community members to seek legal counsel;
 - assisting community members in the completion of routine forms and providing information and referrals;
 - referring legal advice and brief service requests to staff lawyers, duty counsel and, in an emergency, to a director;
 - following up on applications to ensure all necessary documentation and information has been submitted;
 - assisting clients in dealings with justice personnel (eg. probation officers, police officers);
4. Be available in the community on advance and court days to assist legal counsel, duty counsel, community members, Restorative Justice Workers, and Victim/Witness Advocate;

5. Ensure transportation is available to and from the airport in the communities for Court party on advance and court days and arrange for office space for duty counsel/legal counsel on advance days;
6. Ensure community members are aware that duty counsel is available to provide advice to community members and arrange for radio time for duty counsel on advance days;
7. Keep Chief and Council informed regarding:
 - the status of cases
 - the location of clients
 - the times and locations of advance days and court dates;
 - the time, location and topics for clinic days
8. Follow instructions of the Area Director with regard to assisting defence counsel in the preparation of court cases;
9. Assist defence/legal counsel and duty counsel in the preparation of cases by:
 - translating/interpreting, or arranging interpreters when required
 - arranging meetings with relevant personnel;
 - assisting with the interviewing of witnesses,
 - maintaining an ongoing record of the status of cases;
 - explaining any aspect of the case to help members understand the proceedings;
 - carrying out all reasonable requests to assist in handling of cases;
10. Assist communities and Restorative Justice Workers in the development of Justice Committees;
11. Assist defence counsel, duty counsel, Restorative Justice Workers and Justice Committee members in identifying potential community diversions; inform Restorative Justice Workers and complete a referral when a matter is diverted; assist with preparations for Restorative Justice circles and ensure that reports are or have been provided to the defence and the offender;
12. Assist the Public Legal Education Coordinator:
 - in developing and delivering PLE programs in the communities,
 - serve as a continual conduit of information to and from NALSC to ensure the Corporation fulfils its mandate,
 - assisting assigned communities in any reasonable way to better understand and deal with the Euro-Canadian legal system;
13. Refer victims to the Victim Witness Advocate for assistance;
14. Participate in all relevant training workshops provided by or through the

Corporation;

15. File with the Area Director, once a month on a prescribed form, a report of all the work done and any problems encountered in that month;
16. File with the Legal Aid Coordinator, on a prescribed form, a report setting out of all courts within seven days of the court sitting;
17. Report verbally or in writing to the Area Director and Executive Director when required.
18. Perform other related duties when and as required by the Area Director, the Executive Director and the Legal Aid Coordinator, or their designates, in keeping with the furtherance of the goals and mandate of the Corporation.

ACCOUNTABILITY:

The CLWs are directly responsible to the Area Director and Legal Aid Coordinator for day to day activities and duties and are responsible to the Executive Director for overall work performance.

On a routine basis the CLW reports to the Legal Aid Coordinator for the following:

- Day to day work schedule;
- Completion of legal aid applications and supporting documentation;
- Court proceedings reports.

QUALIFICATIONS:

Highschool Diploma and some previous education or training in a law related field. Ability to speak Ojibway, Cree or Oji-Cree a definite asset.

SALARY RANGE:

\$30,000 - \$55,000 per year based on a full time employee. This is a full time non-managerial position.

Updated June 2004

Nishnawbe-Aski Legal Services
Corporation

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November 15, 2001

Head Office:

Tel: (807) 622-1413
Fax: (807) 622-3024
Toll-Free: 1-800-465-5581

Site 6, Box 23,
R.R. #4
Mission Road
Fort William
Indian Reserve
Thunder Bay, Ontario
P7C 4Z2

E-mail: nalsaski@baynet.net
Website:
Http://www.nanlegal.on.ca

CIBC

To Whom It May Concern:

This is to confirm that Mr. Jacob Mekanak, is employed full-time (1993) as a community legal worker. Mr. Mekanak's wages are \$44,935.00 per annum. As Mr. Mekanak is a Status Indian, wages are tax free.

I trust that this information is satisfactory.

Yours truly,



S.M. Withensaw
Business Manager



Jacob Mekanak

Box 352, Sioux Lookout, ON P8T1A5

Tel: (807) 737-7295

Monday, 16 July 2001

Attn: Hiring Committee
Nishnawbe-Aski Legal Services Corporation
Site 6, Box 23, RR # 4, Mission Road
Fort William Indian Reserve
Thunder Bay, ON P7C4Z2

RE: NALSC Internal Posting - LAO Application Assessment Officer

As a tenured employee with eight years service to Nishnawbe-Aski Legal Services Corporation, serving as a Community Legal Worker, I am applying the internal posting for the LAO Application Assessment Officer. Enclosed is my resume which outlines the skills required from my present job description. These skills directly relate to the required skills and experience listed in the internal posting.

Within the past eight years I have developed a solid understanding of LAO's and its structure and services, as well as, its policies and procedures, especially since my office was relocated from the Windigo Tribal Council office to its present site within one of Legal Aid Ontario's sub offices. Through my ongoing work I have established firm understanding in the LAO financial and eligibility criteria and proven experience in making decision on the eligibility of legal aid applicants. My computer literacy has improved from beginner/intermediate to intermediate/advanced through working with the SES software program. Further, the main duties listed on the internal posting mirror the tasks required within my present job description. My maturity and disposition indicates a proven record in excellent interpersonal and communication skills where I have demonstrated sound judgement in all my dealings whether applicants/clients or defence/duty counsel and justice personnel. More recently, my liaising skills have included assisting stakeholders in the development and implementation of the CAC process.

Finally, I submit my application with confidence believing the Executive Director supports my efforts to date within the Corporation and acknowledges my ongoing desire to grow as part of the Legal Services Team. In closing, I look forward to the opportunity to discuss this posting in the near future.

Most sincerely,



Jacob Mekanak

Jacob Mekanak

Box 352, Sioux Lookout, ON P8T1A5

Tel: (807) 737-7295

Specific Skills and Abilities

Leadership/Learn Work

Solid understanding of Legal Aid Ontario (LAO), its structure and services, as well as its policies and procedures, financial and legal eligibility and criteria. Counsel to counselling situations, maintains confidentiality, advises clients, and assists in development of community based justice programs, including CAC, P.R. Commissions affidavits and statutory declarations.

Analytical

Proven experience in making decisions on the eligibility of legal aid applicants. General abilities in problem solving, decision making, job task planning and organizing and setting effective priorities.

Communications and Literacy

Excellent oral and written communication skills in English, as well as, fluency in Ojibwe that allows for translation services, effective comprehension of technical and procedural data. Documentation skills include monthly and annual reports. Proven excellent record of interpersonal skills through ongoing liaising with clients, Crown, justice personnel, defences and duty counsel, Chief and Council.

Continuous Learning

Completing necessary relevant training workshops provided by or through the Corporation, or regulated training courses provided by or through industry organization or government necessary for ongoing certification.

Attitude

Committed to quality and standards, task focussed, multi-tasking, adaptable and willing to learn and change tasks.

Pleasant and flexible in dealing with a variety of situations; empathetic, patient and able to work under pressure. Respects Beliefs and Religion of Others

Computer Literacy

Intermediate to advanced level skill with the LAO Service Encounter System (SES), as well as, familiar with software programs in communications, graphics, word-processing and data entry.

Experience

1993 to present

Community Legal Worker, NAN Legal Services
 Sioux Lookout, ON

Screens LAO applicants and subsequently, refers applicants to other legal/government services or represents clients before courts and tribunals, assists defences and duty counsel in the preparation of cases for clients which includes: translation services, coordinating meetings, obtaining documents, interviewing witnesses, commissioning statutory declarations, follow-up on case status, explaining particulars of case with appropriate persons, assist in coordination of court circuits, assist in ongoing and developing community based programs relating to justice, New responsibility include the Community Accountability Conferencing (CAC) and assisting Restorative Justice Worker in preparation of participation for CAC, and assisting communities in formation of Justice Committee. General inter-office documentation of data entry, and filing monthly and annual reports.

1993

Driver, Wewadong Lodge of Thunder Bay
 Thunder Bay, ON

In-take and client service that includes arranging accommodation for clients, transporting clients, and translation services.

Asst to Outreach Worker and Writer, Windigo Tribal Council
 Sioux Lookout, ON

Assists in drafting proposals for small training programs for Windigo communities

Jacob Mekanak

Box 352, Sioux Lookout, ON P8T1A5

Tel: (807) 737-7295

- 1992 *Deputy Chief*, Bearskin Lake First Nation
Elected to the Band Council as Deputy Chief. Overlooks the community's projects and social developments. Provides advice, counselling, and solved problems within the community. Participates in meetings and workshops at community level and with Native organizations. Assisted Band Constable with policing when necessary. Worked on-call 24 hours a day. Bearskin Lake First Nation
- 1982 to 1992 *X-Ray Technician*, Bearskin Lake Nursing Station
Caretaker, Bearskin Lake Nursing Station
Initially hired as Caretaker. Maintains station by completing minor and major repairs of the facility, gardening and landscaping, and general ground up-keep. Afterward, provides x-ray technician services, as well as, translation and transportation services for patients. After relocating to Sioux Lookout assisted Dr. Dermot McLoughlin with X-Ray Technician training workshops in Thunder Bay. Bearskin Lake First Nation

Education

- 1993 Anokeewin Kenomadee Gamik Training Centre
Accepted as a Trainee in a pre-employment program. Upgraded academics, technical skills, and learned personal life management skills. Familiar with IBM and Macintosh computers, as well as, Word Perfect 5.1 and Lotus 1-2-3 programs. Sioux Lookout, ON
- 1992 *Post Master Training*, Canada Post
Completed Postmaster training as provided for northern communities. Nakina, ON
- 1989 *Mining Course*, Bond Gold Canada
Completed an eight week mining course and worked for Bond Gold Canada Golden Patricia Mine for six months. Balmertown, ON
- 1975 to 1976 Adult Basic Education
Attended as a student to upgrade academics.

Activities, Hobbies and Interests

Provided X-ray Technician training with Medical Services Branch. Built and sold video business in Bearskin Lake. Watching and participating in sports activities, coached an adult hockey team and played recreational hockey and volleyball in Bearskin Lake. Enjoy fishing, hunting, camping, trapping. Self-motivated to continued education. Enjoy reading and watching movies.

SENT BY: SIOUX LOOKOUT LEGAL;
~~XXXXXXXXXXXXXXXXXXXX~~

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18077372633

18076223024; #2
at 7/16/01 3:26 PM Pg 003/003

Jacob Mekanak

Box 352, Sioux Lookout, ON P8T1A5

Tel: (807) 737-7295

References

John Kamenawatamin
Chief, Bearskin Lake

807-363-2518

Mr. Andreas Asmus
Lawyer, Legal Aid, Sioux Lookout Office

807-737-3074

Dr. Dermot McLoughlin
Radiologist, Teaching Professor

807-737-4510



MEKANAK and BOUCHARD, ink...

371 mcintyre street
thunder bay, ontario p7a3b9
807 . 345 . 2912

facsimile

date: June 14/94

to: SANDRA BAIK

N. A. L. S. C.

Fax # (807) 622 3024

from: denise bouchard jacob mekanak

comments: Please find a letter that I will be
submitting to the Windigo chiefs, requesting
that I locate from NARS head office.

pages sent (inc. cover page): 3

note:
call to request any missing pages



MEKANAK and BOUCHARD, Ink...

371 mcIntyre street
thunder bay, ontario p7a3b9
807 . 345 . 2912

10 June 1994

**Frank McKay
Chairperson
Windigo Tribal Council
Sioux Lookout, ON**

**RE: COMMUNITY LEGAL WORKER, NAN LEGAL SERVICES
JACOB MEKANAK - REQUESTING OFFICE RELOCATION**

Dear Frank McKay,

During this past six months, I have immensely enjoyed the working experience gained as the Community Legal Worker for Windigo First Nations. None of this would have been possible without the faith of Windigo Chiefs for whom I am grateful. Last month NAN Legal Services completed an employee work evaluation on my performance to date. The results indicate that I have met the challenges required to continue serving the communities in our jurisdiction. With the support of the Windigo Chiefs, I truly hope for the opportunity to continue working with communities, as I am happy to be in a position where I can be of assistance to others.

Prior to now, I had informally requested permission for the position of Community Legal Worker to be relocated out of the Sioux Lookout Windigo Tribal Council office, and based at the Thunder Bay NAN Legal Services office. In defence of this formal request I am outlining reasons from both personal and professional points of view.

The salary designated for a Community Legal Worker does not afford the maintenance of two separate living accommodations, for both my partner and myself, while supporting her and our child, as well as, providing for the needs of my three older children, who reside in Bearskin Lake. It has proven to be impossible to locate either adequate or comparable housing in Sioux Lookout, and it is remarkable that the cost of living in Sioux Lookout is excessive to Thunder Bay. Last summer, my partner and I became parents to a little one. By being away all week, I recognize that I am missing the experience of truly being part of his day to day existence, and that my partner needs more assistance than weekends allow. Further, my partner is from the Thunder Bay district, and all her family and social contacts are founded in and around Thunder Bay.

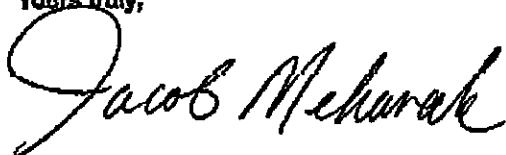
As an employee with NAN Legal Services, I depend on my supervisor, advisors, and colleagues for timely legal advice in order to provide appropriate and expedient assistance for my clients. With the NAN Legal Services head office being located in Fort William First Nation, I am isolated in Sioux Lookout. This denies me the advantage of working side by side with my peers. I have the support of my supervisor and advisors at NAN Legal Services in this request, for they, as well, recognize the sense and logic in my position being located at their head office.

...2

**RE: COMMUNITY LEGAL WORKER, NAN LEGAL SERVICES
JACOB MEKANAK - REQUESTING OFFICE RELOCATION**

I trust that the merits of this request outweigh the present Windigo Chiefs vision to have all related personnel housed out of the Sioux Lookout office. I understand and acknowledge the benefits of requiring employees to be present for the day to day activities in office procedures. Still, I request your understanding and recognition that my position as Community Legal Worker for the Windigo First Nation *community is linked to a greater degree to the NAN Legal Services office, and therefore, grant me the flexibility to relocate to their office in Thunder Bay.* Again, I wish to thank the Windigo Chiefs for their prior support, and I hope to continue deserving their faith in my continuation of serving the people.

In the spirit of good faith,
Yours truly,



**Jacob Mekanak
Community Legal Worker**

Nishnawbe-Aski Legal Services
Corporation

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L *NCL *A *

September 11, 1997

Jacob Mekanak
32 Queen Street
Sioux Lookout, Ontario

Dear Jacob

The corporation is always concerned when an employee is exhausting his/her benefits, i.e. sick leave, compassionate leave, vacation leave, etc.

Prior to your son being flown to Winnipeg, you and I discussed how much time you had remaining in your special leave account as you were anticipating going to Sachigo for personal reasons. At that time, you had approximately two (2) days remaining.

Unfortunately your son became sick on the morning of August 29th and you had to leave immediately from where you were attending scheduled court. The corporation chartered a flight for you to Kingfisher where you were able to board a scheduled flight to Sioux Lookout. The issue of payment for this flight is still outstanding and we will discuss it when you return to work.

Since that time, you have been with your son at the Winnipeg Hospital, and after talking to you on Tuesday, September 9th, you anticipate you will remain there until Friday, September 12th.

After referring to the Personnel Policy, we are proposing that your six (6) days of annual compassionate leave be used for this past hospital stay with your son. The other three (3) days will be deducted from your sick leave account. By doing this, you will have two and one-half (2 1/2) days remaining in sick leave, five and one-half (5 1/2) days remaining in vacation, 0 days remaining in compassionate leave and 2 days remaining in special leave until the end of March 31, 1998. Again, this will change if you do not return to work on Monday, September 15, 1997.

Head Office:
Tel: (807) 622-1413
Fax: (807) 622-3024
Toll Free: 1-800-465-5581

Site 6, Box 23,
R.R. #4
Mission Road
Fort William
Indian Reserve
Thunder Bay, Ontario
P7C 4Z2



page 2 - September 11, 1997

Please review the above, and if you have any concerns, please contact our office as soon as possible.

Yours truly

A handwritten signature in cursive script, appearing to read "Suzanne".

Suzanne M. Withenshaw
Business Manager



BEARSKIN LAKE FIRST NATION

BOX 25
BEARSKIN LAKE, ONTARIO
POV 1E0
TELEPHONE #(807) 363-2518/2598
FAX #(807) 363-1066

August 4, 1998

Nishnawbe-Aski Legal Services Corp.
P.O.Box 23, Mission Road
Fort William Indian Reserve
Thunder Bay, Ontario
P7C 4Z2

Att: Celina Reitberger, Justice Co-ordinator

This letter is in support of Jacob Mekanak who is applying for a Restorative Justice Worker position with NAN legal services, Our First Nation supports its members who wish to pursue challenging careers in legal services. We are confident that Jacob will be successful in fulfilling the requirements of this position.

Sincerely,

Chief Raymond Beardy
Bearskin Lake First Nation

Celina
Lisa Echum
Reference list
① Simone Echum
(807) 876-2242
② Shelley Wesley
(807) 876-2242
③ Gabriel Echum,
Chief or Edna
876-2732
CHR - Charles

Catherine M. Beamish**Andreas Asmus**

Barristers and Solicitors, Notaries
Practising in Association

50 Queen Street, P.O. Box 1600, Sioux Lookout, Ontario P8T 1C3
Phone: (807) 737-2809 Fax: (807) 737-1211

August 5, 1998

Nishnawbe-Aski Legal Services Corp.
Site 6, Box 23
RR.# 4, Mission Road
Fort William Indian Reserve
Thunder Bay, Ontario
P7C 4Z2

Sent by Fax Only

Attention: Celina Reitberger

Dear Ms. Reitberger:

Re: Jacob Mekanak

I have been asked by Jacob Mekanak to provide him with a letter of support with respect to a position he is applying for in your organization. I understand that Jacob has applied for one of the four Restorative Justice Worker positions and, in particular, the position for the communities of Bearskin Lake, Osnaburgh, Cat Lake and Weagamow Lake. I further understand that Jacob will be responsible for coordinating non-court, community-based justice alternatives.

I have worked closely with Jacob for the past three and half years in my capacity as Duty Counsel in criminal courts and also while attending at Duty Counsel clinics in the communities served by Jacob. I have had an opportunity to observe his work in each of the communities above except Osnaburgh. I found Jacob to be diligent and quite clearly very capable in his role as Community Legal Worker. It is my impression that Jacob is intelligent and has a good understanding of the workings of both the traditional and European justice systems. In addition, I also know that he has been involved in at least one successful family group conferencing initiative in Bearskin Lake. I have no hesitation in Jacob for the position of Restorative Justice Worker. If you have any questions, please do not hesitate to contact me.

Yours truly,



Andreas Asmus
Barrister & Solicitor

Nishnawbe-Aski Legal Services
Corporation

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L "PCLP"ᐸᐸ

July 25, 2001

Mr. Jacob Mekanak
Box 352
Sioux Lookout, ON P8T 1A5
807 737 7295

Jacob

Dear, Mr. Mekanak

On behalf of the Hiring Committee I want to take this time to thank you for your application and interview for the position of Legal Aid Assessment Officer.

I want to express my appreciation to you for your dedication and years of service to the Legal Services Corporation and the fine work that you have been doing as a Community Legal Worker for the Windigo Tribal Council.

In closing, keep up the good work and should you want to discuss any issues with me, I can be contacted at the above numbers. Meegwetch.

In Respect,

Celina Reitberger

Celina Reitberger
Acting Executive Director

Head Office:

Tel: (807) 622-1413
Fax: (807) 622-3024
Toll-Free: 1-800-465-5581

Site 6, Box 23,
R.R. #4
Mission Road
Fort William
Indian Reserve
Thunder Bay, Ontario
P7C 4Z2

E-mail: nalsaski@baynet.net
Website:
[Http://www.baynet.net/~nalsaski](http://www.baynet.net/~nalsaski)



Memorandum

To: Celina Reitberger

From: Jacob Mekanak

Date: March 1, 2002

Subject: Location of work

I would like to request if it can be possible to work out of the head office for a couple of days next week (March 6 & 7, 2002) in Thunder Bay. There are Students that attend High School in Thunder Bay that require a ride into Sioux Lookout from Thunder Bay to attend the Hockey Tournament held March 8 - 17, 2002.

For the last past several years now, I have allowed myself to overlook the Students that come to compete in the Hockey Tournament here in Sioux Lookout. I have been in situations where at times I thought it was not wealth while, but now I know that, I have been a big influence with the Students and their Parents and have gained their trust in me. That is the reason that I continue to try each year to be part of the Management Team to make sure that, the Students are safe and return to school once the tournament is over.

Further, I would like to request that my accommodation and 50% of mileage be cover by the Corporation.

If you have any concerns, please call me.

Thank You.

