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Γειστούς
Αθορίος

Sept 27, 2021

Jacob Mekanak Thunder Bay, ON C/O Nishnawbe Aski Legal Services



Dear Jacob,

This letter is a follow up to your conversation with your manager, Don Rusnak, regarding a change in your service coverage area as a Community Legal Worker (CLW). Effective immediately, you will now cover and provide CLW services to the following communities:

- Windigo Communities
- Pickle Lake (Mishkeegogamang First Nation)

This change will remain in place until further notice. We appreciate your understanding as we explore ways to ensure we continue supporting our clients and NAN communities.

Jacob, we appreciate and thank you for all your hard work and further flexibility to ensure our clients and communities are provided services.

If you have any questions regarding this change, please contact your manager to discuss.

Yours truly,

Colette Shwetz HR Manager

### Mailing Address:

1805 Arthur St. East Unit 100 Thunder Bay, ON P7E 2R6

Tel: (807) 622-1413 Fax: (807) 622-3024

Email: info@nanlegal.on.ca

Website: Http://www.nanlegal.on.ca



### Head Office:

138-B Mission Rd, Fort William First Nation, ON P7J 1K7

### Mailing Address:

1805 Arthur St. East Unit 100 Thunder Bay, ON P7E 2R6

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Website: Http://www.nanlegal.on.ca



**Head Office:** 

138-B Rd, Fort William First Nation, ON P7J 1K7 Monday April 17, 2020

To Whom It May Concern;

This letter is to verify that Jacob Mekanak has worked for Nishnawbe – Aski Legal Services Corporation since December 6, 1993. He is a Community Legal Worker and his current salary is \$62,000 annually.

If you have any questions regarding his employment situation, please feel free to contact us at the number listed.

Sincerely,

Colette Shwetz

HR Manager



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June 13, 2019

Jacob Mekanak 2-52 Sturgeon Meadows Rd., Sioux Lookout, ON P8T 0A7

#### Dear Jacob:

Further your email request on June 10, 2019, I am pleased to confirm that your internal transfer into the position of full time **Community Legal Worker** in the **Thunder Bay office**, has been approved effective August 1, 2019.

Your base rate of pay will remain the same, as will your health and pension benefits. Your hours of work will be from 9am to 5pm, Monday to Friday at the Thunder Bay office, with your new service area being Thunder Bay.

In all other respects, your terms and conditions of employment will remain unchanged.

Should you have any questions about the information set out above, please do not hesitate to contact me. Otherwise, please indicate your acceptance of this change to your employment by signing at the bottom of this letter and returning a copy to me by June 19, 2019

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Regards,

Sharon Pitawanakwat Executive Director

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Head Office:

109 Mission Rd, Fort William First Nation, ON P7J 1K7

I, <u>beeb Mekayak</u>-accept the change to my employment outlined in this letter.

Signed:

Date:

June 13,19

January 26, 2006

### Mailing Address:

86 S. Cumberland Street Thunder Bay, Ontario P7B 2V3

Tel: (807) 622-1413 Fax: (807) 622-3024

E-mail: info@nanlegal.on.ca Website: Http://www.nanlegal.on.ca



### Head Office:

Mattagami First Nation 75 Helen Street P.O. Box 99 Via Gogama, Ontario POM 1W0 To Whom It May Concern:

This is to confirm that Mr. Jacob Mekanak is employed with Nishnawbe-Aski Legal Services Corporation as a Community Legal Worker on a full time basis.

Mr. Mekanak has been employed since December 1993 and presently earning a salary of \$ 49,880.00 per annum.

Yours truly

Suzanne M. Withenshaw Finance Manager