



Employee Information

1. Personal Information

Full Given Name: Miles Angus
Last First M Initial.
Address: Fort Severn ON P0V-1W0
City/Town Province Postal Code
Home Phone: (807) 478 9832 Alternate Phone: (807) 216 9134
Primary Email: amiles@nanlegal.on.ca
SSN #: 511 328 353 Status #: 2150037301

2. Job Information

Title: Release & Reintegration WR Employee ID:
Supervisor: Danielle Wood Department: RELREI
Work Location: Fort Severn Work Email: amiles@nanlegal.on.ca
Work Phone: (807) 212-5948 Cell Phone: ( )
Start Date: Aug 13/18 Benefits: Yes Pension: Y/N Yes
Term Date: Salary: \$ 50,000-

3. Emergency Contact Information

Full Name: Miles Stella
Last First M Initial.
Address: Fort Severn ON P0V1W0
City/Town Province Postal Code
Primary Phone: (807) 478 9832 Alternate Phone: (807) 220 5450
Relationship: Wife

# Nishnawbe-Aski Legal Services Corporation

## Acknowledgement



\*\*I hereby acknowledge that I have received a copy of the Nishnawbe-Aski Legal Services Corporation, Employee Manual containing the Personnel and Harassment Policies of the Corporation.\*\*

\*\*I hereby acknowledge that I have read and understood the Employee Manual.\*\*

Angus Miles

Print Name

*Angus Miles*

Signature

Dated this 20 day of August, 2018



**NISHNAWBE-ASKI LEGAL SERVICES CORPORATION**

**OATH OF CONFIDENTIALITY**

As an employee at Nishnawbe-Aski Legal Services Corporation (“NALSC”) you are privy to confidential material. Confidentiality of client and NALSC information is essential. Employees at NALSC shall not disclose to any member of the public any confidential information obtained by the employee in the course of his/her employment with NALSC.

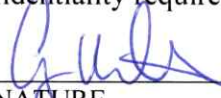
All NALSC files are to be treated as confidential material and may not be disclosed except in accordance with the provisions of NALSC’s policies and Service Agreements. No one is to read files except in so far as the position requires it. Files are not to be discussed among fellow trainees and/or employees of NALSC except for NALSC related business.

Confidentiality also applies to information about financial and personnel matters or any other confidential information that is attained during employment. We are entrusted with the confidential records of clients and of personnel throughout the Corporation. It is expected that you will comply with NALSC’s Oath of Confidentiality Agreement.

**EMPLOYEE STATEMENT OF NON-DISCLOSURE**

I have read and understand this statement. I agree to abide by NALSC’s Oath of Confidentiality Agreement as a condition of my employment at Nishnawbe-Aski Legal Services Corporation. Unauthorized disclosure of any confidential material may result in my immediate discharge from my position.

I acknowledge that I am bound by the terms of this agreement and further, that these confidentiality requirements continue after my employment with NALSC has ceased.

  
\_\_\_\_\_  
SIGNATURE

  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
PRINT FULL NAME

\_\_\_\_\_  
SIGNATURE OF WITNESS

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT FULL NAME OF WITNESS



Ontario

Driver's Licence  
Permis de conduire

ON  
CANADA



1,2 NAME/NOM

MILES,  
ANGUS

8 33 RIVER RD BX30

FORT SEVERN, ON, P0V 1W0

4d NUMBER/  
NUMÉRO

M4318 - 04407 - 91007

4a ISS/DÉL.

2016/10/14

4b EXP./EXP.

2021/10

5 DD/RÉF.

DP6057237

16 HGT/HAUT.

188 cm

15 SEX/SEXE

M

9 CLASS/  
CATÉG.

G

12 REST/  
COND.

X

4378 04407-91007  
1979-10-07  
A. Miles

DOB/DBN

1979/10/07

*June 22, 2108*

*RE: Fort Severn Community Release and Reintegration Worker*

*Dear Sir or Madam*

*I am a hard-working and determined professional seeking an opportunity to succeed in a dynamic company such as yours. I am confident that my knowledge, ability and experience allow me to deliver successful results for any company in a range of administrative positions*

*Please allow me to highlight my key skills:*

- *able to effectively manage my time through careful planning and organization of work activities*
- *an aptitude for identifying and resolving problems efficiently*
- *excellent communication skills that result in positive interpersonal relationships*
- *a track record of meeting deadlines and producing accurate work of a high standard*
- *proven ability to make sound decisions based on valid information*
- *the capacity to learn and apply new information quickly and accurately*
- *strong computer skills with proficiency in MS Office*

*I am convinced that I can be an asset in any position requiring hard work, enthusiasm and reliability and I look forward to hearing from you in the near future.*

*Thank you for your time and consideration.*

*Sincerely,*

*Angus Miles*

# Angus Miles

(807)4789832

PO Box 30, Fort Severn, ON P0V1W0

angusmiles@knet.ca

**Objective** To secure a responsible career opportunity in Fort Severn, where I can fully utilize my training, human resource and management skills, while making a significant contribution to the success of my employer.

## Skills & Abilities

- Good communication
- Ability to Work Under Pressure and Independently
- Decision Making
- Time Management
- Self-motivation
- Conflict Resolution
- Leadership
- Adaptability
- Teamwork

## Experience

**Sept 2016 – April 2018**

Project Coordinator, Fort Severn/Sanexen

- Coordination of First Nation employees and day to day tasks during Mid Canada Line clean up in the Fort Severn area

**Aug 2012 – Aug 2016**

Councillor, Fort Severn First Nation

- Wide range of tasks dealing with day to day FN management,
- Familiar with judicial system, the Criminal Code, and statutes and court decisions affecting Aboriginal people

**Aug 2011 – Aug 2012**

Network Manager, Wawatay Native Communications Society

- Day to day management of Wawatay Network covering three offices in Sioux Lookout, Thunder Bay and Timminis.

**Feb 2010 – Sept 2011**

**Database Management Trainer, K-Net Services**

- Training and database management of school databases in First Nation Schools

**Education Centennial College– Mississauga  
2005**

- Instructor Certificates for IT Essentials I & II

**QEDHS – Sioux Lookout, ON  
1999**

- High School Diploma

**References George Kakekaspan  
Project coordinator, Fort Severn First Nation  
Fort Severn Band Office (807) 478-2572**