Nishnawbe-Aski Legal Services Corporation

Sept 3, 2021

Vernon Morris c/o Nishnawbe-Aski Legal Services 56 Front St., Sioux Lookout, ON P8T 1A3



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PRIVATE AND CONFIDENTIAL

RE: Seniority/Vacation Entitlement Reinstatement

Dear Vernon,

This letter is to acknowledge your previous years of employment with NALSC from **Sept 2009 to Oct 2018** and your re-hire date of **November 12, 2020**.

As per NALSC policy, Section 4.4 Former Employees, upon successful completion of your probationary period, your prior years of service with Nishnawbe-Aski Legal Services Corp will be taken into consideration and added to your current seniority.

Your new years of service will be adjusted from 9 months to 9 years/10 months. As a result, your vacation entitlement will also be adjusted from 3 weeks to 4 weeks, effective February 12, 2021; the day you successfully completed your 3-month probationary period as per NALSC policy.

If you have any questions or concerns, please contact Human Resources to discuss.

Vernon, we thank you for your continued dedication and service to Nishnawbe-Aski Legal Services Corporation.

Colette Shwetz HR Manager

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Cc: Finance