

Nishnawbe-Aski Legal Services
Corporation

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LPCLP-Δᓄᓄ

December 15, 2014

Leahan Parrott
Restorative Justice Worker
C/o Nishnawbe-Aski Legal Services Corporation
Matachewan, Ontario
P0K 1M0

Mailing Address:

86 S. Cumberland Street
Thunder Bay, Ontario
P7B 2V3

Tel: (807) 622-1413
Fax: (807) 622-3024

E-mail
info@nanlegal.on.ca

Website
www.nanlegal.on.ca



Head Office:

150 City Road
Fort William First Nation
Thunder Bay, Ontario
P7J 1J7

Re: Salary Increase

Department of Justice approved a 1.35 % increase to those staff who are employed full time and under the Restorative Justice Program budget.

NALSC is pleased to inform you that you will be receiving an increase retroactive to April 1, 2014.

You will receive your retro pay of \$461.79 on Payroll #26, and the following payrolls will be adjusted accordingly. Your base salary was increased from \$49,410.00 to \$50,077.04 per annum.

For those of you registered in the Retirement Savings plan, there will be an adjustment as well.

Sincerely,

A handwritten signature in black ink that reads 'Mary Bird'.

Mary Bird
Area Director

Nishnawbe-Aski Legal Services
 150 City Road
 Fort William First Nation
 Thunder Bay, ON P7J 1J7

PARROTT, LEAHAN
 BOX 51
 48 GEORGINA AVENUE
 MATACHEWAN, ON P0K 1M0

Direct Deposit Payment Advice

Period : Nov 29, 2014 to Dec 12, 2014 Payment Date : Dec 18, 2014 DD432-036

Paycode	Straight	OT 1.5	OT 2.0	Pay Rate	Current	YearToDate	Paycode	Current	YearToDate
Salary	70.00			27.5149	1,926.04	47,534.44	Benefits		
Bonus					400.00	400.00	FAA Ben.	115.56	2,852.04
Retro Pay					461.79	461.79	Life	25.38	634.50
					2,787.83	48,396.23	TOTAL	140.94	3,486.54

Accrual	Opening	Accrued	Released	Balance
BEREAVEMNT	0.00			0.00 HOURS
Over Time	66.50	6.50		73.00 Hours
OT used	76.50	4.00		80.50 Hours
Sick Time	48.50		7.00	41.50 Hours
Vac days	4.50			4.50 Days

Deductions	Current	YearToDate
FAA	115.56	2,852.04
Travel Adv	0.00	188.75
TOTAL	115.56	3,040.79

Government Deductions	YearToDate
CPP	138.31 . 2,401.51
EI	52.41 . 909.93
Tax	0.00 . 0.00
TOTAL	190.72 . 3,311.44

Cheque Totals	YearToDate
Wages	2,787.83 . 48,396.23
Deductions	115.56 . 3,040.79
Government	190.72 . 3,311.44
NET PAY	2,481.55 . 42,044.00

Jeff Robert

From: Celina M. Reitberger <creitberger@nanlegal.on.ca>
Sent: January-08-16 4:06 PM
To: 'Kirsten Rasevych'; 'Jeff Robert'
Cc: Leahan Parrott
Subject: FW: request to work overtime
Attachments: Request to Work Overtime -jan 2016.doc

Approved

From: Leahan Parrott [mailto:lparrott@nanlegal.on.ca]
Sent: Friday, January 08, 2016 3:44 PM
To: 'Celina Reitberger'
Cc: 'Cindy Beardy'
Subject: request to work overtime

Leahan Parrott
Restorative Justice Worker
P.O. Box 160
Matachewan, ON P0K 1M0
Tel: (705) 565-2230 ext 232
Fax:(705) 565-2456



Nishnawbe-Aski Legal Services Corporation
Request to Work Overtime

Employee: Leahan Parrott

Date: January 8, 2016

Overtime and Lieu Time

The employer may grant lieu time when it is convenient to both the employee and the employer provided that it is requested, in writing, three (3) days in advance on the prescribed form.

Date requesting to work overtime:

Hours:

January 12, 2016

approx 2 hrs

January 13, 2016

approx 3.5 hrs

January 15, 2016

approx 2 hrs

Reason for request: Have 2 circles in Calstock 12th (must leave 7:30 am and estimating end of circle) Jan 13 have circle in Kapuskasing, then in Cochrane at 3:30 pm-must drop off rental following circle and home. January 14 fly to Moosonee for 6 circles and home 15th approximately 7 pm.

Employee Signature

Manager's authorization

Approved

Denied

Manager Signature

5/11

Actual \$ 480.75
 Payroll # 19
 Std. Rate 1474.03
 96.15 X 8, 9, 16, 17, 18
 5 pay periods
 $\frac{26}{100} = 1570.18$

Leelan's Present Salary
 \$ 38,324.78 old
 2500.00
 \$ 40,824.78 new

Actual \$ 1057.65
 Payroll # 19
 Std. Rate 1529.03
 96.15 X 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18
 11 pay periods
 $\frac{26}{100} = 1625.18$

Oppie 1/07
 Betty Present Salary +
 \$ 39,754.78 old
 2500.00
 \$ 42,254.78 new

Memo



To: Leah
 From: Suzanne
 Date: May 3/07
 Re: Group 106790 I.D.#60

Hi Leah, hope your new job is everything that you thought it would be.

Enclosed is Roland's Card. Pls call regarding your pension plan as well as life insurance which will cease 30 days from your resignation. Suzanne

Nishnawbe-Aski Legal Services Corporation
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86 South Cumberland Street
 Thunder Bay, Ontario P7B 2V3

Tel: (807) 622-1413 Fax: (807) 622-3024 Toll Free: 1-800-465-5581
 E-mail: nalsaski@baynet.net Website: Http://www.nanlegal.on.ca

MEMORANDUM

TO: Leahan Parrot, Restorative Justice Worker (ZONE 1)
FROM: Derek E. Lyons, Restorative Justice Coordinator
DATE: April 1st, 2008
SUBJECT: Pay Increase
C.C.: Suzanne Withenshaw, Finance Manager

We are pleased to advise you that your salary has been increased. After much negotiation with the Department of Justice we have finally been able to increase our program's overall budget, so in addition to salary increases, we have been able to increase other line items such as travel, training and administration.

Thanks so much for your continued hard work and dedication. We have already discussed with you the particulars of the pay increase, however, should you have any questions regarding the above, please feel free to contact either myself or Suzanne.

Once again, thank you and keep up the good work.

Derek.

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TO: Leahan Parrot, Restorative Justice Worker (ZONE 1)
FROM: Derek E. Lyons, Restorative Justice Coordinator
DATE: April 1st, 2008
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C.C.: Suzanne Withenshaw, Finance Manager

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Thanks so much for your continued hard work and dedication. We have already discussed with you the particulars of the pay increase, however, should you have any questions regarding the above, please feel free to contact either myself or Suzanne.

Once again, thank you and keep up the good work.

Derek.

Derek Lyons

- retro to Apr 1, 2007
- \$46,800
- bd of directors' resolution Mar 18/08

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Head Office:

Mattagami First Nation
75 Helen Street
P.O. Box 99
Via Gogama, Ontario
P0M 1W0

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Date: March 20, 2001
To: Leahan Landry
Restorative Justice Worker
From: Suzanne M. Withenshaw
Re: Change of Salary



We are pleased to inform you that your salary will be increased from \$32,000.00 per year to \$34,900.00 per year effective April 2, 2001. This increase is the result of the recent job evaluation that took place on March 14.

This will result in a bi-weekly salary of \$ 1,230.76 increased to \$ 1,342.30. Your registered flexible accumulated annuity plan deduction will be increased from \$61.53 to \$67.11 bi-weekly (NALSC will match this increase as well).

If you should have any questions on the above, please contact this office.

Congratulations Leahan!

Head Office:
Tel: (807) 622-1413
Fax: (807) 622-3024
Toll-Free: 1-800-465-5581

Site 6, Box 23,
R.R. #4
Mission Road
Fort William
Indian Reserve
Thunder Bay, Ontario
P7C 4Z2

E-mail: nalsaski@baynet.net
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<http://www.nanlegal.on.ca>



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L "NCL ᐃᓂᓂᓐ

November 9, 2005

STRICTLY CONFIDENTIAL

Leahan Parrot

c/o Matachewan First Nation
P.O. Box 208
Matachewan, Ontario
POK 1M0

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86 S. Cumberland Street
Thunder Bay, Ontario
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Head Office:

Mattagami First Nation
75 Helen Street
P.O. Box 99
Via Gogama, Ontario
P0M 1W0

Dear Leahan,

RE: SALARY INCREASE

In recognition of your hard work and dedication to the Nishnawbe-Aski Legal Services' Restorative Justice Program, please be advised that you have been approved of receiving a salary increase in the amount of 5% effective November 1st, 2005. Your continued hard work is encouraged and we sincerely appreciate all of your efforts since starting with NAN Legal. If you have any questions regarding this increase please contact your supervisor, Restorative Justice Coordinator – Derek E. Lyons.

Keep up the good work.

Sincerely,
NISHNAWBE-ASKI LEGAL SERVICES

Evelyn J. Baxter,
Executive Director

c.c. - Derek E. Lyons, Restorative Justice Coordinator
- Suzanne Withenshaw, Finance Manager

Nishnawbe-Aski Legal Services Corporation

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L "PCL ᐸᐸᐸ

September 17, 2007

CONFIDENTIAL

Leahan Parrot
c/o Matachewan First Nation
P.O. Box 208
Matachewan, Ontario
POK 1M0

Dear Leahan:

RE: SALARY INCREASE

In recognition of the lack of salary parity of the Nishnawbe-Aski Legal Services' Restorative Justice Program, to the other programs at NALSC, please be advised that the Board has approved a salary increase in the amount of \$2500.00 retroactive to April 1, 2007, excluding the period of your unpaid leave of absence from payrolls 10-15.

Therefore, your annual salary has been increased from \$38,324.78 to \$40,824.78 per year. This means your gross pay per pay period will be \$1,570.18 starting payroll #19 on September 20, 2007.

If you have any questions regarding this increase please contact your supervisor, Restorative Justice Coordinator, Derek E. Lyons or Suzanne Withenshaw.

Sincerely,
NISHNAWBE-ASKI LEGAL SERVICES



Evelyn J. Baxter,
Executive Director

c.c. - Derek E. Lyons, Restorative Justice Coordinator
- Suzanne Withenshaw, Finance Manager

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Nishnawbe-Aski Legal Services Corporation

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L "PCL 7-Δ"

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Mission Road
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Thunder Bay, Ontario
P7C 4Z2

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Website:
Http://www.nanlegal.on.ca

Leahan Landry
Box 51
Matachewan, Ontario
P0K 1N0

Dear Leahan

Congratulations for a year well done! This letter is to inform you that your salary has been increased to \$ 36,500.00 per year retroactive to October 2, 2001. All of your benefits will be adjusted as well.

Again, congratulations.

Yours truly



S.M. Withenshaw
Business Manager

Encl



NISHNAWBE-ASKI LEGAL SERVICE

Employee Code : LEAHAN Name : LANDRY LEAHAN Dept : LEAHAN

Cheque Number : 000430 Date : 08/11/00 Pay Period : payroll #23

Regular Hrs :	.00	Regular Pay :	1489.94	Tax(Fed/PQ) :	323.24	.00
Overtime Hrs :	.00	Overtime Pay :	.00	CPP/QPP :	56.28	.00
		Vacation Pay :	.00	EI :	35.76	

payroll #23

----- Regular Benefits -----

FAA	74.49	LIFE	13.29
-----	-------	------	-------

----- Regular Deductions -----

FAA	74.49
-----	-------

GROSS PAY : 1489.94 Total Deductions : 489.77 NET PAY : 1000.17

----- YEAR-TO-DATE SECTION -----

Regular Hrs :	70.00	Overtime Hrs :	.00
Gross Pay :	30183.77	Federal Tax :	6082.72
Net Pay :	28113.28	Quebec Tax :	.00
Vacation Owed :	150.00	EI Premiums :	704.85
Reg. Benefits :	1814.72		

----- TIMECARD DETAILS -----

Description	Units	Rate	Amount	Description	Units	Rate	Amount
-------------	-------	------	--------	-------------	-------	------	--------

PAY DATE Nov 8/01

OCT 20 - NOV 2 (PAYROLL #23)

$$\$ 36,500.00 \div 26 =$$

$$\$ 1403.84$$

New SAL.	\$ 1403.84
Old SAL.	1342.30
	<u>\$ 61.54</u> biwkly diff.
	$\div 10 \text{ DAYS} = \$ 6.15/\text{day}$

RETROACTIVE To OCT 2 - 19

$$= 14 \text{ DAYS} \times \$ 6.15 =$$

$$\begin{array}{r} 86.10 \\ \$ 1489.94 \end{array}$$



Nishnawbe-Aski Legal Services Corporation

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L "NCL S. A."

November 9, 2005

STRICTLY CONFIDENTIAL

Leahan Parrot
c/o Matachewan First Nation
P.O. Box 208
Matachewan, Ontario
POK 1M0

Dear Leahan,

RE: SALARY INCREASE

In recognition of your hard work and dedication to the Nishnawbe-Aski Legal Services' Restorative Justice Program, please be advised that you have been approved of receiving a salary increase in the amount of 5% effective November 1st, 2005. Your continued hard work is encouraged and we sincerely appreciate all of your efforts since starting with NAN Legal. If you have any questions regarding this increase please contact your supervisor, Restorative Justice Coordinator – Derek E. Lyons.

Keep up the good work.

Sincerely,
NISHNAWBE-ASKI LEGAL SERVICES

Evelyn. J. Baxter,
Executive Director

c.c. - Derek E. Lyons, Restorative Justice Coordinator
 - Suzanne Withenshaw, Finance Manager

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75 Helen Street
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P0M 1W0

MEMO

To: **Suzanne Withenshaw**
Fax: 807-622-3024
Fr: Leahan Landry, Restorative Justice Worker
Date : January 26, 2005
Re: Name Change

Please be advised that I have changed my name to Leahan Parrott. I did this at the Royal Bank and you can make the next payroll in my new name. The banking information has remained the same and only the last name has been changed.

Thank you so much and please call should you require any more information.

Leahan Parrott



Memorandum

To: Suzanne Withenshaw, Finance officer
From: Leahan Parrott
Date: 21/12/06
Re: Request

I would like to request, for personal reasons, that you please take an extra \$25.00 tax deduction from my cheque each pay period for the year of 2007.

Thank you and please call should you have any questions or concerns.

RECORD OF EMPLOYMENT (ROE)

1 SERIAL NO. E01638660		2 SERIAL NO. OF ROE AMENDED OR REPLACED		3 EMPLOYER'S PAYROLL REFERENCE NO.	
4 EMPLOYER'S NAME AND ADDRESS NISHNAWBE-ASKI LEGAL SERVICES CORPORATION 86 S CUMBERLAND ST THUNDER BAY, ONTARIO				5 CRA'S BUSINESS NO. (BN) 13753 0606 RPO001	
6 PAY PERIOD TYPE B1-WKLY				7 POSTAL CODE P7B 1ZV3	
8 SOCIAL INSURANCE NO. 492 286 802				9 EMPLOYEE'S NAME AND ADDRESS LEAHAN PARROTT Box 51 48 GEORGINA AVE MATACHEWAN, ONTARIO P0K 1M0	
10 FIRST DAY WORKED (OR FIRST DAY WORKED SINCE LAST ROE ISSUED) D M Y 02 10 2000				11 LAST DAY FOR WHICH PAID D M Y 27 04 2007	
12 FINAL PAY PERIOD ENDING DATE D M Y 27 04 2007				13 OCCUPATION RESTORATIVE JUSTICE WORKER	
14 EXPECTED DATE OF RECALL <input type="checkbox"/> UNKNOWN <input type="checkbox"/> NOT RETURNING D M Y 01 08 2007				15A TOTAL INSURABLE HOURS ACCORDING TO CHART ON REVERSE 1890.00	
15B TOTAL INSURABLE EARNINGS ACCORDING TO CHART ON REVERSE \$ 22382.58				16 REASON FOR ISSUING THIS ROE ▶ ENTER CODE N	
15C ONLY COMPLETE IF THERE HAS BEEN A PAY PERIOD WITH NO INSURABLE EARNINGS. COMPLETE ACCORDING TO CHART ON REVERSE.				FOR FURTHER INFORMATION, CONTACT DEREK LYONS TELEPHONE NO. ▶ (807) 622-1413 X 7084	
17 ONLY COMPLETE IF PAYMENTS OR BENEFITS (OTHER THAN REGULAR PAY) PAID IN OR IN ANTICIPATION OF THE FINAL PAY PERIOD OR PAYABLE AT A LATER DATE.				A - VACATION PAY \$.	
18 COMMENTS				B - STATUTORY HOLIDAY PAY FOR	
19 ONLY COMPLETE IF PAID SICK/MATERNITY/PARENTAL LEAVE OR GROUP WAGE LOSS INDEMNITY PAYMENT (AFTER THE LAST DAY WORKED).				C - OTHER MONIES (SPECIFY)	
20 COMMUNICATION PREFERRED IN <input checked="" type="checkbox"/> ENGLISH <input type="checkbox"/> FRENCH				21 TELEPHONE NO. (807) 622-1413	
22 I AM AWARE THAT IT IS AN OFFENCE TO MAKE FALSE ENTRIES AND HEREBY CERTIFY THAT ALL STATEMENTS ON THIS FORM ARE TRUE.				SIGNATURE OF ISSUER Evelyn Baxter NAME OF ISSUER (please print) EVELYN BAXTER	
23				DATE 30 04 2007	

EMPLOYEE CHEQUE HISTORY REPORT (DETAILED)
 Pay Periods 01 to 09 in 2007 - Code LEAHAN

 LEAHAN PARROTT LEAHAN S2 Period: 01 Chq Date: 11/01/07 No: 003594

Gross Pay	1474.03	** Net Pay **	1179.98	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	299.97	CPP/QPP	71.71	EI Premiums	26.53
EI Earnings	1474.03	Quebec Tax	.00	QHSF	.00
EI Employer	36.74	Vac Pay Earned	58.96	Sicktime Earned	.384
FAA RgBen	88.44	LIFE RgBen	20.81	FAA RgDed	88.44
EXPENS SpPay	192.60				

 LEAHAN PARROTT LEAHAN S2 Period: 02 Chq Date: 25/01/07 No: 003620

Gross Pay	1474.03	** Net Pay **	1455.38	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	299.97	CPP/QPP	71.71	EI Premiums	26.53
EI Earnings	1474.03	Quebec Tax	.00	QHSF	.00
EI Employer	36.74	Vac Pay Earned	58.96	Sicktime Taken	1
Sicktime Earned	.384	FAA RgBen	88.44	LIFE RgBen	20.81
FAA RgDed	88.44	EXPENS SpPay	468.00		

 LEAHAN PARROTT LEAHAN S2 Period: 03 Chq Date: 08/02/07 No: 003646

Gross Pay	1474.03	** Net Pay **	1531.74	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	299.97	CPP/QPP	71.71	EI Premiums	26.53
EI Earnings	1474.03	Quebec Tax	.00	QHSF	.00
EI Employer	36.74	Vac Pay Earned	58.96	Sicktime Earned	.384
FAA RgBen	88.44	LIFE RgBen	20.81	FAA RgDed	88.44
TRAVEL SpPay	544.36				

 LEAHAN PARROTT LEAHAN S2 Period: 04 Chq Date: 22/02/07 No: 003670

Gross Pay	1474.03	** Net Pay **	1596.78	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	299.97	CPP/QPP	71.71	EI Premiums	26.53
EI Earnings	1474.03	Quebec Tax	.00	QHSF	.00
EI Employer	36.74	Vac Pay Earned	58.96	Sicktime Taken	1
Sicktime Earned	.384	FAA RgBen	88.44	LIFE RgBen	20.81
FAA RgDed	88.44	EXPENS SpPay	609.40		

 LEAHAN PARROTT LEAHAN S2 Period: 05 Chq Date: 08/03/07 No: 003694

Gross Pay	1474.03	** Net Pay **	1815.03	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	300.44	CPP/QPP	71.79	EI Premiums	26.53
EI Earnings	1474.03	Quebec Tax	.00	QHSF	.00
EI Employer	36.74	Vac Pay Earned	58.96	Sicktime Earned	.384

EMPLOYEE CHEQUE HISTORY REPORT (DETAILED)
 Pay Periods 01 to 09 in 2007 - Code LEAHAN

FAA RgBen	88.44	LIFE RgBen	22.40	FAA RgDed	88.44
EXPENS SpPay	828.20				

LEAHAN PARROTT LEAHAN		S2	Period: 06	Chq Date: 22/03/07	No: 003718
Gross Pay	1474.03	** Net Pay **	1904.43	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	300.44	CPP/QPP	71.79	EI Premiums	26.53
EI Earnings	1474.03	Quebec Tax	.00	QHSF	.00
EI Employer	36.74	Vac Pay Earned	58.96	Sicktime Earned	.384
FAA RgBen	88.44	LIFE RgBen	22.40	FAA RgDed	88.44
EXPENS SpPay	917.60				

LEAHAN PARROTT LEAHAN		S2	Period: 07	Chq Date: 05/04/07	No: 003742
Gross Pay	1474.03	** Net Pay **	986.83	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	300.44	CPP/QPP	71.79	EI Premiums	26.53
EI Earnings	1474.03	Quebec Tax	.00	QHSF	.00
EI Employer	36.74	Vac Pay Earned	58.96	Sicktime Taken	1
Sicktime Earned	.384	FAA RgBen	88.44	LIFE RgBen	22.40
FAA RgDed	88.44				

LEAHAN PARROTT LEAHAN		S2	Period: 08	Chq Date: 19/04/07	No: 003767
Gross Pay	1474.03	** Net Pay **	1175.83	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	300.44	CPP/QPP	71.79	EI Premiums	26.53
EI Earnings	1474.03	Quebec Tax	.00	QHSF	.00
EI Employer	36.74	Vac Days Taken	4.00	Vac Pay Earned	58.96
Sicktime Taken	.5	Sicktime Earned	.384	FAA RgBen	88.44
LIFE RgBen	22.40	FAA RgDed	88.44	EXPENS SpPay	189.00

LEAHAN PARROTT LEAHAN		S2	Period: 09	Chq Date: 03/05/07	No: 003791
Gross Pay	1720.19	** Net Pay **	1483.97	Regular Hours	.00
Overtime Hours	.00	Regular Pay	1474.03	Overtime Pay	.00
Federal Tax	375.85	CPP/QPP	83.97	EI Premiums	30.96
EI Earnings	1720.19	Quebec Tax	.00	QHSF	.00
EI Employer	42.88	Vac Pay Earned	58.96	Sicktime Earned	.384
FAA RgBen	88.44	LIFE RgBen	22.40	FAA RgDed	88.44
EXPENS SpPay	343.00	RETRO SpPay	246.16		

EMPLOYEE CHEQUE HISTORY REPORT (DETAILED)
 Pay Periods 01 to 09 in 2007

EMPLOYEE [LEAHAN] TOTALS - PARROTT LEAHAN

Regular Hours	.00	Federal Tax	2777.49
Overtime Hours	.00	Quebec Tax	.00
	-----	EI Premiums	243.20
	.00	QPIP Premiums	.00
Regular Pay	13266.27	Canada Pension	657.97
Overtime Pay	.00	Quebec Pension	.00
Vac Pay to Gross	.00	Regular Deductions	795.96
Special Earnings	4338.32	Special Deductions	.00
	-----		-----
	17,604.59		4,474.62
	=====		=====
		Total Net	13,129.97
			=====
QHSF	.00		
Sicktime Taken	3.5	Regular Benefits	991.20
Sicktime Earned	3.456	Vac Days Taken	4.00
EI Employer	336.83	Vac Pay Taken	.00
QPIP Employer	.00	Vac Pay Earned	530.64

----- Regular Benefits -----

FAA	795.96	LIFE	195.24
-----	--------	------	--------

----- Regular Deductions -----

FAA	795.96
-----	--------

----- Special Earnings -----

EXPENS	3547.80	TRAVEL	544.36	RETRO	246.16
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Date: 30/04/2007
Time: 02:29 PM

WISHNAWBE-ASKI LEGAL SERVICE
106 BACK STREET
FORT WILLIAM FIRST NATION
THUNDER BAY, ON P7J 1K5

Page no. 4

EMPLOYEE CHEQUE HISTORY REPORT (DETAILED)
Pay Periods 01 to 09 in 2007

GRAND TOTALS

Regular Hours	.00	Federal Tax	2777.49
Overtime Hours	.00	Quebec Tax	.00
	-----	EI Premiums	243.20
	.00	QPIP Premiums	.00
		Canada Pension	657.97
Regular Pay	13266.27	Quebec Pension	.00
Overtime Pay	.00	Regular Deductions	795.96
Vac Pay to Gross	.00	Special Deductions	.00
Special Earnings	4338.32		-----
	-----		4,474.62
	17,604.59		=====
	=====	Total Net	13,129.97
			=====
QHSF	.00		
Sicktime Taken	3.5	Regular Benefits	991.20
Sicktime Earned	3.456	Vac Days Taken	4.00
EI Employer	336.83	Vac Pay Taken	.00
QPIP Employer	.00	Vac Pay Earned	530.64

----- Regular Benefits -----
FAA 795.96 LIFE 195.24

----- Regular Deductions -----
FAA 795.96

----- Special Earnings -----
EXPENS 3547.80 TRAVEL 544.36 RETRO 246.16

MEMORANDUM

TO: Suzanne Withenshaw, Business Manager
FROM: Derek E. Lyons, Restorative Justice Coordinator
DATE: June 2nd, 2004
SUBJECT: Bonuses for Restorative Justice Workers
C.C.: Evelyn Baxter Robinson, Executive Director

In furtherance of our discussion with respect to bonuses for the workers under the Restorative Justice Program of NALSC, I wish to make a request to have the following bonuses paid to the workers in accordance to the following;

Leahan Landry	\$1,500.00
Betty Achneepineskum	\$ 750.00 1000.00
Zelda Watt	\$ 250.00 500.00

Per Eve's suggestion & my concurrence.
D.E.L.

Please note that this request is based on the fact that they have not received a pay raise since starting as Restorative Justice Workers under the program and ought to have some compensation for inflationary factors. This bonus is NOT being paid for work performance.

If you have any questions regarding the above please let me know.

D.



**NISHNAWBE-ASKI LEGAL SERVICES CORPORATION
REQUEST FOR FLEXIBLE SUMMER HOURS**

Name of Employee:	Leahan Landry
Position:	RSW
Date of Request:	May 2

Flexible Hours Period:

FROM 25 05 2004 TO 30 08 2004
Day Month Year Day Month Year

Flexible Hour Work Schedule (from June 17 – August 30).

(Hours of work must be the same for the entire summer). Employees must work Monday to Friday for a total of 35 hours per week. This schedule is available for full-time and contract staff only.

The hours of work for the Receptionist and the summer students shall remain from 9:00 a.m. to 5:00 p.m. Monday to Friday.

All staff must have this request approved by your immediate manager/supervisor prior to commencing flexible hours. Each department manager/supervisor shall ensure that there is someone available to answer any inquiries during the regular business hours (9:00 a.m. to 5:00 p.m. daily).

Option Selection Below		Please √ (one option only)
Option #1	8:00 a.m. – 4:00 p.m. (1 hour lunch)	
Option #2	8:30 a.m. – 4:00 p.m. (1/2 hour lunch)	✓
Option #3	8:30 a.m. – 4:30 p.m. (1 hour lunch)	
Option #4	9:00 a.m. – 4:30 p.m. (1/2 hour lunch)	
Option #5	9:00 a.m. – 5:00 p.m. (1 hour lunch)	

Leahan Landry
 Employee's Signature

May 26, 2004
 Date

[Signature]
 Approval by Manager (Approval by Executive Director for Management Submissions)

May 31st - 2004
 Date