Self-Evaluation Form

Employee Name: Amanda Ratte Job Title: Indigenous Bail Verification Worker

Date: Friday June 25th ,2021

**Please complete the following information to help prepare for your performance review. Use the spaces provided to include appropriate comments about your job and your performance.**

1. What do you consider to be the top three to five priorities of your job as you understand them?

The top priorities of my position would be to choose appropriate/successful candidates, to report and make proper notes, provide services and do my best for my clients to be successful in the bail program, to attend to their needs, as well as staying focused and obtaining proper information.

1. What do you see as your greatest accomplishment or successful efforts since the beginning of your employment with Nishnawbe-Aski Legal Services Corporation?

I would see my greatest accomplishments in learning quickly and catching on to the rules and regulations as well of how to implement them properly, but also being able to understand it affectively.

1. In what area or areas would you like to gain more experience, training, or education?

I would like to gain more experience with the courts, in the sense of better understanding as to why at times they decide what they do at times.

1. What activities or trainings have you participated in to develop yourself professionally?

I’ve participated in the recent training and staff meetings to keep up and to continue to develop and grow in the mental health version of it, as well as debriefing. I also took part in the Kamloops debrief a little bit which helped to get a bit more of an understanding of the situations as well as the children/families that have been affected.

1. What could you do to perform your job duties and assigned tasks more efficiently?

I personally feel that this is not an issue for myself. I personally feel that i have handle my situations accordingly and fairly well since I have begun this position, if anything I feel that I have accomplished with great responsibility in regards to had been given a number of cases from another staff and handling them affectively and quickly.

1. What are your primary *goals and objectives for your position and program as a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_worker?*

I would like to improve my performance numbers and cases and i would like to improve my network and communication skills with other agencies. Also, another goal is to further educate myself and learn new skills.

1. What kinds of professional development activities would you like to do during the coming year?

It would be nice to attend some conferences as well as community services and communications to get a wider view of the programs and people who sit in on them.

Other Comments:

Since I have begun this position, I have had great sense of legal education as well as what Timmins can offer and help with in other sense than mental health. I really love and enjoy my position and one day hope to continue onto bigger positions with the agency and eventually taking on bigger or larger caseloads. I am really enjoying this and the background of it. I do not feel stressed, i finally have a workplace who listens to opinions or suggestions which means a lot, and I never feel nervous to having to ask questions or addressing concerns. I feel important in this workplace and feel treated very fair. I really enjoy my position so far and looking to continue to grow.