

# Nishnawbe-Aski Legal Services Corporation

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March 15<sup>th</sup>, 2017

Personal & Confidential

Kenneth Sackaney  
P.O. Box 197  
Fort Albany, ON  
POL 1H0

**Mailing Address:**

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**Head Office:**

09 Mission Rd, Fort William First  
Nation, ON P7J 1K7

Dear Kenneth Sackaney,

RE: OFFER OF EMPLOYMENT

Congratulations! We are pleased to offer you a part time position as a Community Youth Intervention Worker for the Fort Albany area at Nishnawbe-Aski Legal Services Corporation.

Upon your acceptance of this offer, you will commence your position on March 20<sup>th</sup>, 2017 at a wage of \$22.27/hour. Please note, for "Status Indians" this income is currently tax exempt. Your office space is located in Fort Albany, ON. Your hours of work will be during the day, evening and weekend up to a total of 17.5 hours per week.

Joyce Crawford will be your direct manager and you will be accountable to Celina Reitberger Executive Director for your overall performance.

We will set up your payroll information therefore please bring your banking information, social insurance number, and your Status Card (if applicable) to our HR Clerk on your first day. The overall conditions of your employment are governed by the Policies of NALSC as they are amended from time to time, as well as any applicable governing legislation. Please be advised that this offer is conditional based on our receipt of a recent Criminal Records Check.

We look forward to working with you and welcome you to the NALSC team!

Sincerely,  
Nishnawbe-Aski Legal Services Corporation

Joyce Crawford  
Rj/YI/YJ Manager – East and VWL Manger

Please confirm your acceptance of employment by providing your signature below.  
Thank you.

**ACCEPTANCE OF OFFER**

I, **Kenneth Sackaney** hereby accept this Offer of Employment.

Dated at Fort Albany this \_\_\_\_\_ day of **March 2017**.

\_\_\_\_\_  
Signature