

Kenneth Sackaney

P.O. Box 197
Fort Albany, ON P0L1H0
Ken.sackaney@gmail.com
Phone: (705) 278-1041

Mar 20th @

22.27/hr

17.5 hrs/wk

Employment Experience

Feb 2016 – Present

**Fort Albany Day Care
Security Guard**

Fort Albany, ON

- Inspect and secure all property on the premises.
- General Maintenance to the property

May 2015– December, 2015

**Fort Albany First Nation
Community Station Manager**

Fort Albany, ON

- Handled day-to-day finances
- Developed monthly finance reports for the fiscal year.
- Book rentals for events, fundraising activities for the radio station
- Maintain and troubleshoot equipment for TV/Radio consoles.

April 2013 – August, 2013

**Fort Albany First Nation
Executive Assistant – Chief and Council**

Fort Albany, ON

- Recorded minutes in bi-weekly staff, individual Chief meetings, and Chief and Council meetings.
- Arranged travel and accommodations for community members, administrative employees, Chief and Council on a weekly basis.
- Prepared draft reports, background documentation, and research.
- Receive and screen all inbound telephone calls, emails, and visitors for the Chief and Deputy Chief.
- Review all documentation, reports, and correspondence prepared for executive signature for format, content, grammar, spelling, and editing as necessary.
- Facilitate communication from department managers, business unit leaders, and project managers
- Complete expense reports, pay invoices, and other financial related duties.

Oct 2011 – Present

**Freelance
Video Production**

Various Locations

- Worked with numerous customers on making promotional videos, or information videos for local organizations and groups.
- Capture video, edit, and render finished video for approval of customer.

Sept 2010 – Sept 2012

Fort Albany First Nation
Albany Gets Active Coordinator

Fort Albany, ON

- Organized tournaments, leagues, and recreational events throughout the year.
- Reporting all attendance in all events organized and assisted with 'Albany Gets Active Program'.
- Provided healthy nutritional tips and individual workout plans when requested by individuals trying to get fit.
- Recruited a recreation committee, trained the individuals on pre-inspection of premises as well as maintenance of the facilities.
- Schedule the gym monthly for daily usage.
- Teamed up with other organizations with events in the community this encouraged healthy active living and recreational lifestyle.

Feb 2012 – Apr 2012

Peetabeck Health Services
Security Guard

Fort Albany, ON

- Inspect and secure all buildings on the premises.
- Maintain entrances to buildings (Snow removal)

Apr 2007- Sept 2009

SITEL
Technical Support Representative

Sudbury, ON

- Dealt with various customers of Rogers regarding cell phones.
- Handled confidential information of each customer who needed assistance.
- Maintained mandatory monthly statistics required by the administration.
- Communication skills were mandatory as dealt with approximately 100 customers on a daily basis.
- Assisted with financial management for accounts with Rogers.
- Provided professional courtesy and confidentiality with all work related accounts.

Volunteer Experience

Sept 2009 – Present **Fort Albany Basketball** **Fort Albany, ON**
Coaching Boys basketball teams

- Provided a fun learning environment on teaching skills of basketball and showing good sportsmanship.
- Developed the concept and values of teamwork
- Encouraged proper meals before physical activities.
- Fund-raised money to provide an all-inclusive trip to out of town tournaments.

Education:

2013- in progress **Humber College** **Toronto, ON**
Multimedia Design and Development

2010 **Peetabeck Academy** **Fort Albany, ON**
Ontario Secondary School Diploma

References: Rex Knapaysweet
Chief (2012-2014),
Fort Albany First Nation
705-288-9883
Rexknapaysweet@gmail.com

Brent Nakoochee
Flood Watch Coordinator
Fort Albany First Nation
705-278-3792
brentnakoochee03@hotmail.com

Natalie Snow
President,
Humber Aboriginal Student Circle
905-453-2121 ex. 7659
Natalie@vspeel.org

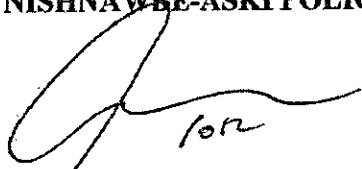
FORT ALBANY FIRST NATION
POLICE RECORDS SEARCH CERTIFICATE INCLUDING
VULNERABLE SECTOR SCREENING
SACKANEY, Kenneth
August 4, 2016
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A fee in the amount of \$ 45.00 was received for this enquiry service for paid and or volunteer positions and the documentation involved.

Copies made of the identification that the applicant produced and all corresponding documentation is kept at least twenty-four (24) months.

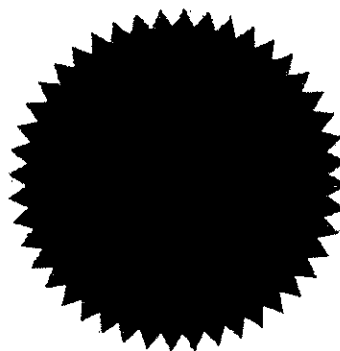
Sincerely,

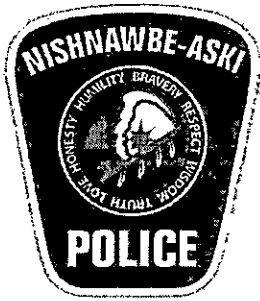
NISHNAWBE-ASKI POLICE SERVICE



Inspector Eric Cheechoo
Northeast Regional Office

EC/Aug0402:7dg





NISHNAWBE-ASKI POLICE SERVICE

PRIVATE & CONFIDENTIAL

File Reference: 700 00

CERTIFICATE # 5

4 August 2016

Kenneth Sackaney
Box 197
Fort Albany, Ontario
POL 1H0

Attention: Fort Albany First Nation

Subject: POLICE RECORDS SEARCH CERTIFICATE INCLUDING
VULNERABLE SECTOR SCREENING
SACKANEY, Kenneth
D.O.B. 03 MARCH 1988

Mr. Sackaney contacted our Police Service and requested that a Criminal Record Check along with a Vulnerable Sector Screening be performed on him, as is required by Fort Albany First Nation. Identification was provided, which includes a photograph and signed consent, authorizing:

- A search of the Canadian Police Information Centre (CPIC) for criminal records supported by fingerprints;
- A search of files in the Canadian Police Information Centre Investigative Data Banks, matching the name and date of birth provided;
- A search of the Pardoned Sex Offender Data Base

Based solely on the name(s) and date of birth provided, a search of the National Criminal Records repository maintained by the RCMP did not identify any records for a person with the name(s) and date of birth for the applicant. **Positive identification for the criminal record may or may not exist at the National Criminal Records repository and can only be confirmed by fingerprint comparison.** Not all offences are reported to the National Criminal Records repository. A local indices check may or may not reveal criminal record convictions that have not been reported to the National Criminal Records repository.

Based solely on the name(s) and date of birth provided, an Investigative Data Bank/local indices check was conducted with **NEGATIVE** results.

****A search of the Pardoned Sex Offender Database has also been performed with NEGATIVE results**

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