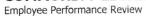
COMMUNITY LEGAL WORKER





EMPLOYEE INFORMATION					********************************	
Name Don Sainnawp Job Title Community Legal Worker			Employee ID	Employee ID Date January 24, 2022		
			Date Janu			
Department Legal Aid			Manager	Don Rusnak Heather Baillie		
Review Period September 28, 2020 to 3	anuary 24, 2022					
RATINGS				***************************************	***************************************	
	1 = Poor	2 = Fair	3 = Satisfactory	4 = Good	5 = Excellent	
Job Knowledge Assist client with legal aid,	referrals and entering	applications on F	Peoplesoft.	<u>L.</u>		
Assist client with regar and, Virtual courts	reletions and entering	аррисацоно он т	Copicsolu			
Work Quality						
Comments Applications are complete.	Follow up with dients					
Attendance/Punctuality			7			
Comments Always informs the manag	er and staff.					
Initiative		,	<u> </u>	(M)		
Comments Attends other courts when	requested. Follows up	with communiti	es			
Communication/Listening Skills				r i		
Comments Communicates and listens	to dient needs, Follov	vs up with reque	st and inquries			
Dependability		2				
Comments Very reliable						
Overall Rating (average the rating num	ibers above)					
EVALUATION		05050000000000000000000000000000000000	145451050000000000000000000000000000000			
ADDITIONAL COMMENTS Excellent en	nployee.					
GOALS Resume in page (as agreed upon by employee and manager)	person training - Peop	lesoft				
VERIFICATION OF REVIEW By signing this form, you confirm that you	ou have discussed this	review in detail v	with your supervisor.	Signing this form de	pes not necessarily	
indicate that you agree with this evaluate			Data = ·	7/00		
Employee Signature Don Sainno	war 1	11	Date Feb	1/22 1/6	20	
Manager Signature	the Bay	lle	Date 4	UD / /6	XX	