

**Nishnawbe-Aski Legal Services Corporation**

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March 31, 2023

PRIVATE AND CONFIDENTIAL

Sylvia Sakanee  
2238 Donald ST. East  
Thunder Bay, ON P7B 3E4

Dear Sylvia:

We regret to inform you that we have made the difficult decision to end your employment with Nishnawbe-Aski Legal Services Corporation ("NALSC") effective today March 31 2023 (the "Termination Date").

**Mailing Address:**

1805 Arthur St. East  
Unit 100  
Thunder Bay, Ontario  
P7E 2R6

Tel: (807) 622-1413  
Fax: (807) 622-3024

Email:  
info@nanlegal.on.ca

Website:  
Http://www.nanlegal.on.ca



**Head Office:**

109 Mission Rd. Fort  
William First Nation, ON  
P7J 1K7

***Payments and Arrangements***

1. You will receive your regular wages through the Termination Date. In addition, you will receive a lump sum payment of two weeks statutory termination pay pursuant to the *Employment Standards Act, 2000*;
2. You will remain in the health benefits and pension programs until April 14, 2023 (the statutory notice period) after which you will receive any accrued but unused vacation pay.

We ask that you contact your manager to arrange for the return to NALSC all keys, passwords, documents and other corporate property in your possession. NALSC will arrange for a courier to come to your home to pick up these items.

Sylvia, we are appreciative of your service to NALSC and extend our best wishes to you in your future endeavors.

Yours truly,  
**Nishnawbe-Aski Legal Services Corporation**

  
Colette Shwetz  
Human Resources Manager

C/o: Irene Linklater, Executive Director

Cc: Finance Department



**REGISTERED  
DOMESTIC**  
CUSTOMER RECEIPT

**RECOMMANDÉ  
RÉGIME INTÉRIEUR**  
REÇU DU CLIENT



<b>To</b>		<b>Destinataire</b>	
<b>Name</b>	<i>Sylvia Sukcenec</i>	<b>Nom</b>	<i>Sukcenec</i>
<b>Address</b>		<b>Adresse</b>	
<b>City / Prov. / Postal Code</b>		<b>Ville / Prov. / Code postal</b>	

FOR CERTAIN  
CONTINATIONS

COPIER-MIDI  
DE LA R. 11.11.11.11

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1 888 550-6333

**Declared Value** \$

**Value déclarée**

**CPG Tracking Number** **Numero de repérage de la CCP**  
**RN 617 880 455 CA**

33-080-584 (17-12)