

June 28, 2022

**PRIVATE AND CONFIDENTIAL**

Natasha Sakchekapo-Lalande  
41 Curtis Street,  
Sioux Lookout, ON P8T 1G8

Dear Ms. (insert last name):

This letter confirms that your employment with Nishnawbe-Aski Legal Services (“NALSC”) is terminated effective **June 28, 2022** (the “Termination Date”).

As you are aware, you recently submitted your resignation effective July 1, 2022. After being asked to meet with your manager to facilitate the orderly transfer of files and other confidential information, we were shocked to discover that you deleted all confidential information from your devices and shredded all hard copies of your work.

Deleting NALSC’s confidential information is a violation of your contractual and common law obligations to the corporation. Furthermore, you have compromised the clients you were responsible for serving by deleting all relevant details pertaining to their respective cases. Your actions give rise to serious liability and NALSC reserves the right to pursue monetary damages against you for this intentional and malicious act.

To be clear, when asked why you deleted the information from the electronic devices your explanation was “it was easier to do that” than remove the personal data you had saved on the laptop and mobile devices.

As such, you are being dismissed for just cause. You will not receive any further pay or benefits for the remainder of the resignation period.

Natasha, we remind you of your duty of confidentiality and other common law obligations to NALSC and its clients. Any disparaging remarks or other unlawful conduct will give rise to damages. Please act with greater discretion going forward.

Yours truly,  
**Nishnawbe-Aski Legal Services Corporation**



Colette Shwetz  
Human Resources Manager

Cc: Finance Department

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