

LEGAL AID Employee Performance Review

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Job Tate Community Legal Worker			Date September 28, 2020		
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Self-Evaluation Form

Employee N	Name: Darlene Suggashie	Job Title:CLW	
Date:	September 25 2020		

Please complete the following information to help prepare for your performance review. Use the spaces provided to include appropriate comments about your job and your performance.

- 1. What do you consider to be the top three to five priorities of your job as you understand them?
 - confidentiality
 - Being informative
 - Assisting people fill out applications and getting a lawyer
- 2. What do you see as your greatest accomplishment or successful efforts since the beginning of your employment with Nishnawbe-Aski Legal Services Corporation?

Helping people be well informed in when there next court date is, and being able to help them contacting a lawyer

3. In what area or areas would you like to gain more experience, training or education?

4. What activities or trainings have you participated in to develop yourself professionally?

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- 5. What could you do to perform your job duties and assigned tasks more efficiently?
 - Ive already got it, a cellphone so I can be able to call out long distance for people
 who need to get a hold of their lawyers, because ever since the Covid happened, I
 haven't been able to go to my office on a regular basis to use the phone

6. What are your primary goals and objectives for your position and program as a ______worker?

To help people get a lawyer before there next court date, or get them in touch with duty council if they are first offenders and don't really need a lawyer to help them with there case

7. What kinds of professional development activities would you like to do during the coming year?

8. Other Comments: