

David Sutherland

meetings with - covid - protocol -

- niece passed away
- family issues

→ Dental 18th - meds - }
18th - 21

→ Put in for 3 days Bereavement 3 days
→ 2 weeks holiday Jan - 4th - 15th

* → Daniella took over manager - Liewhou
→ Don't go home
→ Thankyou - Trak

Meeting with
David and Dana

Handwritten Title

10/20/17 10:15 AM - 10:30 AM

U.S. Department of Justice

16-00000-0000

10/20/17 10:15 AM - 10:30 AM

10/20/17 10:15 AM - 10:30 AM

10/20/17 10:15 AM - 10:30 AM

10/20/17 10:15 AM - 10:30 AM

10/20/17 10:15 AM - 10:30 AM

10/20/17 10:15 AM - 10:30 AM

10/20/17 10:15 AM - 10:30 AM

- called - rough time
- 17th Dec - gone to see 2-3 relatives
- Bole Canada had calling
- fax working - 1800 - trouble
- happened during Christmas
- content get through on the line
- Africa - connect with nurses
- Guinness - spoke to me during holiday
- locked down
- wait to turn
- family - diagnosis with Covid = asked to take test
- were passed away - family wait to meet place
- basement? - effort
- cana - identity hospital - didn't go well
- called cana - didn't acknowledge death
- was on call Dec 18
- contacted girl parents
- reached out to ushers - called
- Ryan Coherent

Phone call from David

18th

- Governor - Cora - where I was
- lieutenant got through to Paul
- Judge acknowledged me.

Ken - early - cut me off -
- threatened - trying to
- get a hold of me -
- put up with maneuvers

Burnout - 3 days
Emerg - Dentist
Travel 3 days

2020 DECEMBER

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	X	17	18
20	21	22	23	24	25	26
27	28	29	30	31		

Timmis
 Back
 couldn't get
 through - tried
 calling

1
 Explained to
 wrong person
 DENTAL
 APPOINTMENT
 Dental Surgeon
 Timmis

Timmis

Travel
 to mō.

Timmis

Family
 MS

Family
 TESTS
 POSITIVE
 COVID.

Family
 CONTACTS

are asked of

2021 JANUARY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 GRAND NIECE PASSES	2
3	4 FAMILY MEMBERS REQUIRED FOR COVID TEST.	5 FAMILY ASKED TO ISOLATE	6	7	8	9
10	11	12	13	14	15 COVID TEST REQUIRED FROM MO.	16
17	18 FAMILY ISOLATION ENDS. COVID TEST NEGATIVE	19 TRAVEL	20 DENTAL APPT	21 TRAVEL	22 WORK WITH ISOLATION	23
24	25	26	27 EXTEND	28	29	30
31				REB. 4. ISOLATION ENDS.		

IMMIS

3 days



NISHNAWBE-ASKI LEGAL SERVICES CORPORATION
BI-WEEKLY TIMESHEET

Name: David Sutherland Position: Release and Reintegration
 Supervisor: Oana Cristea Program: Release and Reintegration

Payroll #	2	From: (mmddyy)	January 2 nd , 2021					To:	January 15, 2021	
Date	Sat	Sun	Monday	Tuesday	Wed	Thurs	Friday	Balance of Overtime		
			4	5	6	7	8			
Regular Hours										
Sick										
Stat. Holiday										
Overtime Used										
Bereavement										
Vacation			7	7	7	7	7			
Overtime Accumulated										
Other:										
Total Hours	0.00	0.00	7.00	7.00	7.00	7.00	7.00	35		

Date	Sat	Sun	Monday	Tuesday	Wed	Thurs	Friday	Balance of Overtime
			11	12	13	14	15	
Regular Hours								
Sick								
Stat. Holiday								
Overtime Used								
Bereavement								
Vacation			7	7	7	7	7	
Overtime Accumulated								
Other:								
Total Hours	0.00	0.00	7.00	7.00	7.00	7.00	7.00	35

Employee Comments:

Vacation days utilized from January 4th, 2021 to January 15, 2021

Employee's Signature David Sutherland Date January 15, 2021
 Supervisor's Signature _____ Date Click or tap to enter a date.



NISHNAWBE-ASKI LEGAL SERVICES CORPORATION

REQUEST FOR LEAVE RECORD

Date: 14-Jan-2021
Name of Employee: David Sutherland
Position: RRW
Supervisor: Oana Cristea

Form required 3 days in advance for Vacation, Sick (Medical), Management, Lieu Time and Other.

Start Time Off

Date 04-Jan-2021 Time 9:00am

Return To Work

Date 18-Jan-2021 Time 9:00am

Number of Days 14 Number of Hours _____

If sick leave – medical certificate provided Y or N? _____

Type of Leave	
Please checkmark one.	
<input type="checkbox"/> Lieu Time (L)	If L, S, M, & Other – Reason given: _____ _____
<input type="checkbox"/> Sick (S)	
<input type="checkbox"/> Management	
<input checked="" type="checkbox"/> (M) Vacation (V)	

If Leave is Without Pay (Check Here)

Employee's
Signature _____
Date _____

Supervisor's
Signature _____
Date _____

Executive Director Approval
(Required for M, B Leave) _____ Date: _____



NISHNAWBE-ASKI LEGAL SERVICES CORPORATION

REQUEST FOR LEAVE RECORD

Date: January 15, 2021
Name of Employee: David Sutherland
Position: Release and Reintegration
Supervisor: Oana

Please provide copies as follows:

- 1 copy – Employee
- 1 copy – Finance/HR
- 1 copy - Supervisor

Form required 3 days in advance for Vacation, Sick (Medical), Management, Lieu Time and Other.

Start Time Off

Date January 18, 2021 Time January 21, 2021

Return To Work

Date January 22, 2021 Time 9:00 AM

Number of Days 4 Number of Hours 28

If sick leave – medical certificate provided Y or N? Y

Type of Leave	
Please checkmark one.	
<input type="checkbox"/> Bereavement (B)	If B, L, S, M, & Other – Reason given: January 18, 2021 lieu time 7 hours January 19, 20, 21, 2021 Dental Appointment Timmins
<input checked="" type="checkbox"/> Lieu Time (L)	
<input checked="" type="checkbox"/> Sick (S)	
<input type="checkbox"/> Management (M)	
<input type="checkbox"/> Vacation (V)	

If Leave is Without Pay (Check Here)

Employee's Signature _____
Date January 15, 2021

Supervisor's Signature _____
Date _____

Executive Director Approval (Required for M, B Leave) _____ Date: _____

** HAD prepared request on Jan. 15, 2021
BUT COVID REPORT WAS NOT RECEIVED till
Jan. 18, 2021.*



NISHNAWBE-ASKI LEGAL SERVICES CORPORATION
BI-WEEKLY TIMESHEET

Name: David Sutherland Position: Release and Reintegration
 Supervisor: Oana Cristea Program: Release and Reintegration

Payroll #	2	From: (mmddyy)	January 2 nd , 2021					To:	January 15, 2021	
Date	Sat	Sun	Monday	Tuesday	Wed	Thurs	Friday	Balance of Overtime		
			4	5	6	7	8			
Regular Hours			7	7	7	7	7			
Sick										
Stat. Holiday			X							
Overtime Used										
Bereavement										
Vacation										
Overtime Accumulated										
Other:										
Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35		

Date	Sat	Sun	Monday	Tuesday	Wed	Thurs	Friday	Balance of Overtime
			11	12	13	14	15	
Regular Hours			7	7	7	7	7	
Sick								
Stat. Holiday								
Overtime Used								
Bereavement								
Vacation								
Overtime Accumulated								
Other:								
Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35

Employee Comments:

Employee's Signature David Sutherland Date January 15, 2021

Supervisor's Signature _____ Date Click or tap to enter a date.

Denied by supervisor



NISHNAWBE-ASKI LEGAL SERVICES CORPORATION
BI-WEEKLY TIMESHEET

Name: David Sutherland Position: Release and Reintegration
 Supervisor: Oana Cristea Program: Release and Reintegration

Payroll #	2	From: (mmddyy)	January 2 nd , 2021					To:	January 15, 2021	
Date	Sat	Sun	Monday	Tuesday	Wed	Thurs	Friday	Balance of Overtime		
			4	5	6	7	8			
Regular Hours										
Sick										
Stat. Holiday										
Overtime Used										
Bereavement										
Vacation			7	7	7	7	7			
Overtime Accumulated										
Other:										
Total Hours	0.00	0.00	7.00	7.00	7.00	7.00	7.00	35		

Date	Sat	Sun	Monday	Tuesday	Wed	Thurs	Friday	Balance of Overtime
			11	12	13	14	15	
Regular Hours								
Sick								
Stat. Holiday								
Overtime Used								
Bereavement								
Vacation			7	7	7	7	7	
Overtime Accumulated								
Other:								
Total Hours	0.00	0.00	7.00	7.00	7.00	7.00	7.00	35

Employee Comments:

Vacation days utilized from January 4th, 2021 to January 15, 2021

Employee's Signature David Sutherland Date January 15, 2021

Supervisor's Signature _____ Date Click or tap to enter a date.



NISHNAWBE-ASKI LEGAL SERVICES CORPORATION

BI-WEEKLY TIMESHEET

Name: David Sutherland Position: Release and Reintegration
 Supervisor: Oana Cristea Program: Release and Reintegration

Payroll #	3	From: (mmddy)	January 16 th , 2021					To:	January 29, 2021	
Date	Sat	Sun	Monday	Tuesday	Wed	Thurs	Friday	Balance of Overtime		
			18	19	20	21	22			
Regular Hours					APPT		7			
Sick				X ✓	X	X ✓				
Stat. Holiday										
Overtime Used										
Bereavement										
Vacation										
Overtime Accumulated										
Other:			X							
Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7		

Date	Sat	Sun	Monday	Tuesday	Wed	Thurs	Friday	Balance of Overtime
			25	26	27	28	29	
Regular Hours			7	7	7	7	7	
Sick								
Stat. Holiday								
Overtime Used								
Bereavement								
Vacation								
Overtime Accumulated								
Other:								
Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35

Employee Comments:

Utilized lieu time January 18th, 2021 and utilized 3 days, January 19th, 20th, and 21st, 2021 to attend to emergency medical appointment in Timmins.

Employee's Signature David Sutherland Date January 29, 2021

Supervisor's Signature _____ Date Click or tap to enter a date.