

Roberta Wesley 30 Vacation Days per Year/210 hrs per Year

26 Pay Periods per Year 260 Days (10 working Days/PP)

Calendar Year	Working Days	Prorated Vacation Days	Vacation Days Used	Vacation Days Balance
Jan. 5, 2024 - Mar. 31, 2024	61	7.04		7.04
April 1, 2024 - March 31, 2025	260	30		30

Converted to Hours	Hours Worked - 1820/year	Hours Earned	Vacation Hours Used	Vacation Hours Balance
@2.50 days/month as per Policy - 30 days/12 mths = 2.50 days/month				
Jan. 5, 2024 - Mar. 31, 2024	427	49.27		49.27
April 1, 2024 - March 31, 2025	1820	210		210

