

Travel Arrangements 000194

| Date | Department | |
|--------------------|--------------------|--|
| 2022-10-19 | Gladue | |
| Legal Name | Departure | |
| James Bryan Phelan | Thurs., October 20 | |
| Date of Birth | Destination | |
| 1966-09-08 | Sioux Lookout | |

| 110101 | | | |
|-------------------|------------|------------|---------------|
| Company | Check-In | Check-Out | Location |
| Sioux Lookout Inn | 2022-10-20 | 2022-10-21 | Sioux Lookout |

Notes

As discussed briefly this afternoon, I have arranged on short notice to interview client NC-140 at the NALSC office in Sioux Lookout this Thurs. afternoon and Fri. morning while he has time off from his employment. Please have a hotel room booked for me in Sioux Lookout as indicated on this HRIS form. I will just submit a travel claim for other expenses associated with this trip when I return, since there is no time to process a travel advance. Thanks.

| Employee Signature | | |
|----------------------|--|--|
| Bryan Phelan | | |
| Authorized Signature | | |
| George Edwards | | |