

Travel Arrangements 000327

| Date | Department | |
|----------------|-------------|--|
| 2023-02-27 | Admin | |
| Legal Name | Departure | |
| Colette Shwetz | Mar 1, 2023 | |
| Date of Birth | Destination | |
| 1966-09-23 | Timmins | |

| Travel | | |
|-------------------|---------------------|---------------------|
| Company | Departure Date | Return Date |
| Enterprise Rental | 2023-03-01 09:00 PM | 2023-03-04 07:00 AM |

Notes

Forgot to include in my previous travel arrangements. It's a long walk from the airport to the office. lol

Employee Signature Colette Shwetz Authorized Signature Irene Linklater