Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
Attention: Accounts Payable
138B Mission Road
Fort William First Nation, ON P7J 1K7
Tel: (807) 622-1413 Fax: (807) 622-3024

Travel Arrangements

000701

Date	Department	Budget Code
2023-10-11	Restorative Justice	Doj 6000 6005
Legal Name	**Departure**	
Shirley Keesic	Red Lake	
Date of Birth	**Destination**	
1957-06-19	Pikangikum	

Travel

Company	Departure Date	Return Date
Wasaya Air	2023-10-30 05:35 PM	2023-11-03 03:35 PM

Notes

Please book me on Wasaya Air flight as noted.
I will pay cash for Safehouse Hotel, Pikangikum for 4 nights, Oct 30 to Nov 2, 2023 (check-out Nov 3) I have talked to Brandon 807-214-8861
I will also pay cash for Safehouse Hotel boardroom for 3 days Oct 31, Nov. 1, Nov. 3, 2023 (to conduct 11 RJ Circles)
I will submit receipts for Red Lake airport parking, Pikangikum taxi, hotel as indicated & boardroom, etc. for the duration on my expense claim when I return to my office.
Shirley Keesic 1-807-728-0221 cell

Employee Signature

Shirley Keesic

Authorized Signature

Kenneth Sackaney