Nishnawbe-Aski Legal Services Corporation
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Nishnawbe-Aski Legal Services Corporation
Attention: Accounts Payable
3 - 684 City Road
Fort William First Nation, ON P7J 1K3
Tel: (807) 622-1413 Fax: (807) 622-3024

Travel Arrangements

001283

Date	Department	Budget Code
2024-08-15	STLAW	6000&6005
Legal Name	**Departure**	
Kevin Romyn	Sioux Lookout	
Date of Birth	**Destination**	
1966-01-26	Thunder Bay	

Hotel

Company	Check-In	Check-Out	Location
Valhalla	2024-09-30	2024-10-04	Thunder Bay

Notes

Request authorization for mileage 790 kms return in personal vehicle, meals and accommodation while attending the Annual General Meeting at Valhalla conference center Oct. 1-3.
In addition as it will be necessary to travel on September 30 a non work day, which is a Nan Legal recognized holiday "National Day of Truth and Reconciliation" will be requesting lieu time HR Manual s.11.4 travel on personal time to attend work meeting.
Note: I have booked the hotel directly at a preferred CAA rate.

Approved attendance at AGM for Staff Lawyer

Employee Signature

Kevin Romyn

Authorized Signature

Doreen Stone