



Nishnawbe-Aski Legal Services Corporation  
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Nishnawbe-Aski Legal Services Corporation  
 Attention: Accounts Payable  
 3 - 684 City Road  
 Fort William First Nation, ON P7J 1K3  
 Tel: (807) 622-1413 Fax: (807) 622-3024

## Travel Arrangements

001353

Date	Department	Budget Code
2024-09-20	Safcom, MCYS	6005, 6000
Legal Name	Departure	
Leahan Parrott	Timmins	
Date of Birth	Destination	
1972-02-03	Toronto	

Travel Company	Departure Date	Return Date
Air Canada	2024-09-27 08:05 AM	2024-09-20 12:14 PM

Hotel Company	Check-In	Check-Out	Location
Sheraton		2024-09-27	Toronto Queen Street

**Notes**

1-Cancelling the Porter flight from Toronto to Timmins that was scheduled for Sept 26, 2024 at 6:30 am- cancellation form completed and attached

2- Booking a new return flight with Air Canada to leave Toronto to Timmins on Sept 27, 2024 at 8:05 am ( Porter does not leave Toronto until 6:30 pm every day)

3-Please extend my motel room 1 night. I was booked with all managers to stay at Sheraton on Queen Street. I should have a room for Sept 24, 25, 26 and check out Sept 27, 2024

**Employee Signature**  
 Leahan Parrott

**Authorized Signature**  
 Chantelle Johnson