

Effective Leadership & Team Building Workshop "Two-Day Program"

This Leadership & Team Building Workshop has been designed to provide participants with a skills-based approach focused toward the development of expertise that will facilitate the achievement of both organizational and individual objectives.

"Participate in this training and you will discover concepts that might otherwise take years to acquire."

See exactly how to apply practical techniques which will address your specific challenges. More importantly, learn how to implement principles backed by years of experience and science.

You will not want to overlook this important training opportunity. Read on and learn how you can benefit by sending delegates to this workshop.

Training Objective:

The objective of this training is to provide participants with the opportunity to develop effective leadership and team building skills that will assist them in achieving their specifically defined "Success" outcomes at both the organizational and personal level.

Intended Audience:

The intended audience of this training includes management, supervisory and front-line personnel interested in optimizing their personal performance through the application of effective leadership and team building principles.

Methodology:

A workshop format that provides participants with a hands-on course to build or refresh their leadership and team building skills.

Agenda

This 2-Day workshop is presented from 9:00 AM to 4:00 PM daily with a scheduled lunch break from 12:00 PM to 1:00 PM. Post-workshop support is provided to all participants.

Workshop Topics:

1. *Capacity Building, Leadership & Team Building*
2. *The Fundamentals of Leadership & Team Building*
3. *Process Improvement*
4. *Effective Time Management*
5. *Effective Communication*
6. *Coaching / Mentoring*
7. *Measuring Results*
8. *Workshop Summary and Follow-up*

Your Workshop Facilitator

Andrew brings over 25 years of management experience to his consultancy and has assisted many business leaders identify process improvement opportunities and implement value-added strategic and operational solutions.

His notable business accomplishments include International experience within the education, corporate training, transportation, facility management and financial services industries throughout Canada and the United States.

Andrew earned his MBA degree, Graduate Diploma in Education Administration and Bachelor's degree in Economics from Concordia University. In addition to his experience as a management consultant, Andrew has lectured at various colleges in the areas of Management and Marketing.

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Registration Information

- Ottawa, ON June 5 & 6, 2023
- Toronto, ON June 8 & 9, 2023
- Whitehorse, YT June 12 & 13, 2023
- Edmonton, AB June 15 & 16, 2023
- Montréal, QC June 19 & 20, 2023
- Winnipeg, MB June 22 & 23, 2023
- Vancouver, BC June 26 & 27, 2023
- Saskatoon, SK June 29 & 30, 2023

By mail: Complete and mail a copy of this form with your payment to:

Andrew Elias Management Systems Inc.
1108 – 2101 Islington Avenue
Toronto, ON M9P 3R2

By e-mail:
register@AndrewEliasManagement.com.

Include your name, address, session you wish to attend, approving manager and billing information.

By phone: ☎ 416-248-4396

Cancellation & Substitution Policy

Substitutions are permitted at any time and the registration fee is transferable, but not refundable. Should a workshop be cancelled, refunds of the registration fee will be issued.

"I personally guarantee the quality of all my workshops. If you are not satisfied, I would like to know and will work with you to achieve your learning objectives"
– Andrew Saikaley

Name:

Company:

Title:

Mailing Address:

Telephone:

E-mail Address:

Please list additional registrations on a separate sheet

Payment Information

Fee per person is:

- \$850 + 5% GST = \$892.50 (AB/BC/MB/NT/NU/QC/SK/YT)
- \$850 + 13% HST = \$960.50 (ON)
- \$850 + 15% HST = \$977.50 (NB/NL/NS/PE)

Tax registration number 85859 6497 RT0001. Please attach your proof of exemption with the registration form in order to claim a GST or HST exemption. Payment is due prior to the workshop.

Cheque enclosed payable to **Andrew Elias Management Systems Inc.**

Charge to: MasterCard Visa AmEx

Card number:

Expiration date: _____ / _____ (MM/YY)

3-digit security/V-code _____

Cardholder name:

Cardholder signature: