

Travel Claims

000875

Requested By	Date
Roberta Wesley	2023-03-26
Budget Code	Destination
6005	Ottawa
Depart Date	Fellow Travellers
2023-03-17	LAO Staff
Return Date	Purpose of Travel
2023-03-27	Training

Description	Days	Total
Breakfast \$22.80 per day (Travel before 7:30 AM)		\$159.60
Lunch \$23.05 per day (Include only if not provided)		\$161.35
Dinner \$56.60 per day (Travel after 7:00 PM)		\$396.20
Incidentals (\$17.50)		\$122.50
Taxi (Receipts required)		\$159.57
Parking (Receipts required)		\$109.25
Private Accomm. \$50.00 per night (Receipts required)		\$50.00
Childcare \$35.00 per night 1st child - \$15.00 per night per nth child (Receipts required)		\$0.00
Mileage \$0.615 per km		\$617.46
Other (Receipts required)		\$0.00

Notes	
sent the uber receipt by text, Thanks	
Authorized Signature	

Heather Baillie