

Nishnawbe-Aski Legal Services Corporation

Attention: Accounts Payable

138B Mission Road

Fort William First Nation, ON P7J 1K7 Tel: (807) 622-1413 Fax: (807) 622-3024

Travel Claims

001309

Requested By	Date
Lena Okees	2023-09-05

Budget Code	Destination
6000	Toronto
Depart Date	Fellow Travellers
2023-08-26	
Return Date	Purpose of Travel
2023-09-01	Training in Toronto

Description	Days	Total
Breakfast \$22.80 per day (Travel before 7:30 AM)	6	\$136.80
Lunch \$23.05 per day (Include only if not provided)	7	\$161.35
Dinner \$56.60 per day (Travel after 7:00 PM)	6	\$339.60
Incidentals (Overnight) (\$17.50)	6	\$105.00
Taxi (Receipts required)		\$0.00
Parking (Receipts required)		\$75.75
Private Accomm. \$50.00 per night (Receipts required)		\$0.00
Childcare \$35.00 per night 1st child - \$15.00 per night per nth child (Receipts required)		\$0.00
Mileage \$0.615 per km		\$0.00
Other (Receipts required)		\$0.00

Total	\$818.50
Less Advance	\$744.15
Owed to Traveller	\$74.35
Owed to NALSC	\$0.00

Notes

Parking receipt did not print when I left airport, so I printed out bank statement.

Taxi claim not authorized. - remove attachment

updated claim as incidentals was missed for travel* JC

Authorized Signature

Heather Baillie