

Travel Claims

001517

Requested By	Date	
Leahan Parrott	2023-11-21	
Budget Code	Destination	
doj 7001	Thunder Bay	
Depart Date	Fellow Travellers	
2023-11-13	Kayla Landry	
Return Date	Purpose of Travel	
2023-11-17	All Staff Gathering	

Description	Days	Total
Breakfast \$22.80 per day (Travel before 7:30 AM)	1	\$22.80
Lunch \$23.05 per day (Include only if not provided)	2	\$46.10
Dinner \$56.60 per day (Travel after 7:00 PM)	2	\$113.20
Incidentals (Overnight) (\$17.50)	4	\$70.00
Taxi (Receipts required)		\$0.00
Parking (Receipts required)		\$0.00
Private Accomm. \$50.00 per night (Receipts required)		\$0.00
Childcare \$35.00 per night 1st child - \$15.00 per night per nth child (Receipts required)		\$0.00
Mileage \$0.615 per km		\$1132.83
Other (Receipts required)		\$0.00

al \$1384.93	Total
s Advance \$0.00	Less Advance
ed to Traveller \$1384.93	Owed to Traveller
ed to NALSC \$0.00	Owed to NALSC

Notes

Nov 13 travel to Kirkland Lake to pick up rental (rental did not have winter tires nor 4x4. I requested a vehicle that does and they do not have any vehicles with winter tires and only one available with all wheel drive) I decided for safety reasons to take my own vehicle. I cancelled and Carole from Enterprise confirmed it was ok. I also called ofice and Lauren would follow up with Ryan to ensure all cancelled.

Nov 13, 2023 l from 8 am-9 pm travel from Matachewan to Thunder Bay Best Western Nor wester one way 921 km Nov 17 return home at 8 pm -921 km

Authorized Signature

Chantelle Johnson