

Nishnawbe-Aski Legal Services Corporation ⊲σĴ௳V ⊲ᠬዖ ∩<dσዓ·∆ን ·∆Ր"∆·⊽·∆௳° ĽՐℂL≁·∆°

## Travel Claims 001693

Requested By	Date	
Francesca Mainville	2024-01-30	
Budget Code	Destination	
VWL 6000, 6005	Toronto	
Depart Date	Fellow Travellers	
2024-01-21	Managers, Finance, Directors	
Return Date	Purpose of Travel	
2024-01-26	Manager Training	

Description	Days	Total
Breakfast \$22.80 per day (Travel before 7:30 AM)	4	\$91.20
Lunch \$23.05 per day (Include only if not provided)	5	\$115.25
Dinner \$56.60 per day (Travel after 7:00 PM)	5	\$283.00
Incidentals (Overnight) (\$17.50)	4	\$70.00
Taxi (Receipts required)		\$29.00
Parking (Receipts required)		\$0.00
Private Accomm. \$50.00 per night (Receipts required)		\$0.00
Childcare \$35.00 per night 1st child - \$15.00 per night per nth child (Receipts required)		\$0.00
Mileage \$0.615 per km		\$0.00
Other (Receipts required)		\$0.00

Advance: 000798	Total	\$588.45
	Less Advance	\$444.70
	Owed to Traveller	\$143.75
	Owed to NALSC	\$0.00

Notes	
Changes to travel - attended Manager training.	
Taxi from Hotel to Airport.	
**UPDATED to add all meals & incidental's to travel claim. Staff wasn't aware of procedure**JC	

## Authorized Signature

Chantelle Johnson