

# Work Orders 000013

## Name

Wilma Carpenter

#### Importance

Medium - To be Completed Within 1 Week

Date Required	Department
2024-02-21	Victim Witness
Туре	Location
Maintenance	Sioux Lookout 56D Front Street

#### Notes

- 1. Big bulletin board to be put up
- 2. Three doors need the bottom piece inserted
- 3. When is the ductless air-conditioner installed
- 4. Garbage removal from the cleaning room
- 5. Office needs to be cleaned.
- 6. Need key to the back door.
- 7. Need both front windows clean top to bottom.

#### Response

Cleaners and workers will be in over the weekend to address the items on this list. Air unit is to be installed over the next month or so.

### Status

Rhain Mainville

Completed

In case of immediate emergency, please contact Rhain at 1-807-631-7470.