



Work Orders

000027

Name

Joshua Swearngen

Importance

High - To be Completed Within 2 Days

Date Required

2024-03-12

Department

Finance

Type

Health & Safety

Location

Finance Trailer

Notes

Hi Rhain, can the following be done at/with the finance trailer office:

- Set up the Dyson Air purifiers (I brought them out there for now)
- Remove that old wooden desk that is out there (sorry I know you did lots of work to get it in there)
- get rid of the old microwave that is there
- get rid of the extra boxes that are there
- hang the bulletin board that is leaning against the printer (health and safety board)
- Get a new order of sasi water jugs out to the finance trailer
- Schedule a cleaning for the finance office or even see if we can get frequent cleans done there
- Make sure Gordon's checks the hot water...if you turn the water up higher the water will not get warm...it only gets warm if there is a small trickle
- Make sure Gordon's commits to fixing the broken door

Response

Gordons did not show again All other items done

Status

Rhain Mainville

Completed

In case of immediate emergency, please contact Rhain at 1-807-631-7470.