

## **Purchase Orders**

## 003637

This number **must** appear on your invoice and outside your packages.

Company	Position	
Staples	PLECC	
	Department	
	LAS	
	Location	
	Thunder Bay	
Date	Placed By	

2023-12-13

Description

Cheryl Suggashie

Subtotal

\$165.00

Тах

\$21.45

Budget Code

6050

Business cards from Staples

<u>Conditions</u> Alterations to this order render it null and void.	Subtotal	\$165.00
	Тах	\$21.45
<u>Forward all invoices to:</u> accountspayable@nanlegal.on.ca	Total Due	\$186.45

## Notes

Business cards for Doreen and the generic Legal Aid cards (with direct line on it) at 1000 each Attached is the quote from Staples. I used budget code 6050 under LAS (Office Supplies Expense)

## Authorized Signature

Heather Baillie