

TOWNEPLACE SUITES®

BY MARRIOTT

TownePlace Suites Thunder Bay
 550 Harbour Expressway, Thunder Bay, ON P7B 6P4
 Phone: 807-346-9000

BEO #: 821
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 Date Printed: 1/15/2024

Banquet Event Order

Account:	NAN Legal	Event Date:	Thursday, January 18, 2024
Group Name:	NAN Legal	Contact:	Correen Kakegamic
Address:		Phone:	
		Email:	

Event Time	Event Name	Room	Setup	Agr	Gtd	Rental
8:00 AM - 5:00 PM	NAN Legal	Easton's Board Room	Conference	5	5	\$300.00

Menu	Beverage
Meeting Easton's Board Room 8:00 AM - 5:00 PM 1 Breakfast Pastry Platter, An assortment of Muffins, Danish, Cinnamon Buns & Croissants served with Whipped Butters & Jams (Serves up to 15) 1 @ \$52.50 Each 1 Corporate Hot Lunch, Choice of 1 Hot Lunch Entree, Choice of 1 Soup and 1 Salad, Includes a Selection of Soft Drinks 5 @ \$38.50 Person 1 Small Dessert Platter, assorted cakes and squares, (25 pieces) 1 @ \$52.50 Item 10AM Pastries 12PM - Daytona Burger with caesar salad and beef barley soup 230PM - Dessert Platter	Meeting Easton's Board Room 8:00 AM - 5:00 PM 1 Canister of Coffee & a Canister of Tea (Decaf available on Request) 1 @ \$29.95 Each 1 Refresh Coffee & Tea and Water Water Station 1 Assorted Juices, a Selection of Fruit Juices 8 @ \$3.25 Person Coffee kept fresh all day Assorted Juices with afternoon snack
Audio Visual	Setup & Additional Information

Estimated Charges						
	Amount	Tax	Admin	Gratuity	Total	
Food	\$297.50	\$44.48	\$13.38	\$31.23	\$386.59	
Beverage	\$55.95	\$8.37	\$2.52	\$5.87	\$72.71	
Rental	\$300.00	\$44.85	\$13.50	\$31.50	\$389.85	
Grand Total	\$653.45	\$97.70	\$29.40	\$68.60	\$849.15	
				Deposit Paid	(\$0.00)	
				Balance Due	\$849.15	

Confirmation is required 10 business days in advance of event or the expected attendance (set) above will become the guarantee. TownePlace Suites Thunder Bay requires this contract be signed by an authorized representative of your organization and returned to the Sales Department. Should this not occur, the hotel reserves the right of cancelling the contract upon notice to the organization. The hotel reserves the right to reassign meeting rooms based upon final guaranteed numbers, to a room suitable of accommodating the group and requirements. Food, beverage, and all charges are subject to Service Charge, and Sales Tax.

Customer Approval

Date

TownePlace Suites Thunder Bay Approval

Date

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