

TOWNEPLACE SUITES®

BEO #: 852
Page 1 of 2
Date Printed: 2/13/2024

BY MARRIOTT

TownePlace Suites Thunder Bay
550 Harbour Expressway, Thunder Bay, ON P7B 6P4
Phone: 807-346-9000

Banquet Event Order

Account:	NAN Legal	Event Date:	Tuesday, March 5, 2024
Group Name:	NAN Legal	Contact:	Rachel Catroppa
Address:		Phone:	
		Email:	

Event Time	Event Name	Room	Setup	Agr	Gtd	Rental
8:00 AM - 7:00 PM	NAN Legal	Lake Superior East	Conference	7	7	\$350.00

Menu	Beverage
<p>Meeting Lake Superior East 8:00 AM - 7:00 PM</p> <p>1 Corporate Breakfast, Scrambled Eggs, Home Fries, Croissants, Choice of Bacon or Breakfast Sausages. 7 @ \$28.00 Person</p> <p>1 Small Platter-An assortment of seasonal fruit sliced up, served with yogurt dip (serves up to 10) 1 @ \$52.50 Item</p> <p>1 Bacon (2 per person) or Sausage (2 per person) 7 @ \$5.69 Person</p> <p>1 French Toast (2 Per Person) 7 @ \$5.46 Person</p> <p>1 Breakfast Pastry Platter, An assortment of Muffins, Danish, Cinnamon Buns & Croissants served with Whipped Butters & Jams (Serves up to 15) 1 @ \$52.50 Each</p> <p>1 Small Platter-An assortment of seasonal fruit sliced up, served with yogurt dip (serves up to 10) 1 @ \$52.50 Item</p> <p>1 Vegetable and Dip Platter, Assortment such as Carrots, Celery, Peppers & Tomatoes- Small Platter (serves up to 10 people) 0 @ \$52.50 Each</p> <p>1 Corporate Dinner- Dinner rolls & Butter, Choice of 1 Hot Dinner Entree, Choice of 2 Salad, Choice of 2 Accompanying Side, Assorted Pastry Platter, Includes a Selection of Soft Drinks 7 @ \$56.00 Person</p> <p>8AM - breaky with french toast and sausage add on 1030AM - fruit and pastry platters 12PM - corp dinner option - chicken parm, market and ceasar salad, penne marinara 3PM - fruit and veggies platters</p>	<p>Meeting Lake Superior East 8:00 AM - 7:00 PM</p> <p>1 Canister of Coffee & a Canister of Tea (Decaf available on Request) 1 @ \$29.95 Each</p> <p>1 Refresh Coffee & Tea and Water</p> <p>Water Station</p> <p>1 Assorted Juices, a Selection of Fruit Juices 7 @ \$3.25 Person</p> <p>water and coffee kept fresh all day</p>
Setup & Additional Information	
Audio Visual	

Customer Approval

Date

TownePlace Suites Thunder Bay Approval

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Page 1 of 2
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Banquet Event Order

Meeting Lake Superior East 8:00 AM - 7:00 PM Ceiling Mounted LCD Projector and Screen with HDMI & VGA Cables 1 @ \$0.00	
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Estimated Charges					
	Amount	Tax	Admin	Gratuity	Total
Food	\$823.55	\$123.11	\$37.05	\$86.46	\$1,070.17
Beverage	\$52.70	\$7.88	\$2.37	\$5.53	\$68.48
AudioVisual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rental	\$350.00	\$52.33	\$15.75	\$36.75	\$454.83
Grand Total	\$1,226.25	\$183.32	\$55.17	\$128.74	\$1,593.48
Deposit Paid					(\$0.00)
Balance Due					\$1,593.48

Confirmation is required 10 business days in advance of event or the expected attendance (set) above will become the guarantee. TownePlace Suites Thunder Bay requires this contract be signed by an authorized representative of your organization and returned to the Sales Department. Should this not occur, the hotel reserves the right of cancelling the contract upon notice to the organization. The hotel reserves the right to reassign meeting rooms based upon final guaranteed numbers, to a room suitable of accommodating the group and requirements. Food, beverage, and all charges are subject to Service Charge, and Sales Tax.

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Banquet Event Order

Account:	NAN Legal	Event Date:	Wednesday, March 6, 2024
Group Name:	NAN Legal	Contact:	Rachel Catroppa
Address:		Phone:	
		Email:	

Event Time	Event Name	Room	Setup	Agr	Gtd	Rental
8:00 AM - 7:00 PM	NAN Legal	Lake Superior East	Conference	7	7	\$350.00

Menu	Beverage
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Setup & Additional Information	
Audio Visual	

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Balance Due					\$1,593.48

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