



Moosonee Campus
 24 First Avenue Box 130 Moosonee,
 Ontario
 Canada P0L 1Y0
 P: 705-336-2913

APPLICATION FOR USE
 OF COLLEGE FACILITIES

Group Name: Nishawbe Astki Legal Services Date: March 6, 2024
 Contact Person: Lenny Carpenter Telephone: 705-363-6559
 Event Purpose: Info session Email: lcarpenter@nanlegal.on.ca
 Facility Required: Gymnasium Classroom: _____
 Dates Required: March 21, 2024 Time: 9:30am-12:00pm
 Expected Attendance: up to 50 Admission Fee: n/a
 Additional Notes: _____

Fee Schedule

Classrooms are available weekdays at a rate of \$100.00/day from 8:00am - 8:00pm. The Gymnasium is available weekdays from 6:00pm - 8:00pm; weekends from 8:00am - 3:00pm at a rate of \$200.00/day, and/or based on occupancy of the event. There is an additional charge of \$50.00/hour if you require the facilities beyond regularly staffed hours.

FOR OFFICE USE ONLY

This application has been:

Accepted

Denied

Date: _____

Signature: _____

Fee: _____

Additional Notes:

Revised
 May 1, 2023

northerncollege.ca

TERMS OF USE

1. Northern College reserves the right to refuse the use of its facilities to external groups.
2. Groups must have confirmed authorization before advertising for a scheduled activity.
3. The User is responsible for ensuring that participants conduct themselves in an appropriate manner and, for evening and weekend use, that participants vacate the College grounds and building at a reasonable time after the termination of the event.
4. The College reserves the right to terminate an agreement at any time should the User demonstrate an inability to abide by the procedures and policies of the College.
5. Group functions must conform to existing regulations and laws.
6. It is the responsibility of the User to confine and supervise members of a group to the general area that has been reserved, public washrooms and foyer. The User must coordinate proper security services in the designated areas to include the gymnasium, public washrooms, and foyer.
7. The User is responsible for leaving the facilities and equipment in good order. The user may borrow janitorial equipment to sweep floors and remove litter from the college.
8. The User is responsible to coordinate their usage of all the equipment and chairs with the school who own the equipment. The User is responsible for replacing the Moosonee Public School's chairs on the storage dollies in an orderly fashion at the conclusion of the event.
9. The College reserves the right to invoice the User for additional charges as a result of damages, and/or negligence to the facility by the User.
10. The number of persons allowed into a rented facility must not exceed the capacity of the room to avoid contravention of the orders of the Fire Chief.
11. The College will not be responsible for any personal injury or for the loss or theft of articles of persons attending the functions.
12. The User indemnifies the College for all claims, actions, losses, suits, costs and/or damages that may arise out of the use of a designated area. The College assumes no responsibility for injury, regardless of degree, to any individual(s).
13. Any equipment brought onto the premises for use must conform to CSA standards.
14. College security personnel have complete authority to enforce all College policies; when these policies are ignored, security may close the facility and evict the Users.
15. All bookings, changes or cancellations must be communicated to the Program Assistant (705) 336-2913 ext. 5600. Unless notified, the billing and payment due will reflect the information indicated on the Request for College Facilities Form.

I have read the above terms and conditions of College facilities usage.

I assume responsibility and agree to comply with the terms and conditions of this agreement.

Group Designate:
(Please Print)

Lenny Carpenter

Signature:

[Handwritten Signature]

Date:

March 6, 2024