

TOWNEPLACE SUITES[®]

BY MARRIOTT

TownePlace Suites Thunder Bay
 550 Harbour Expressway, Thunder Bay, ON P7B 6P4
 Phone: 807-346-9000

BEO #: 653
 Page 1 of 2
 Date Printed: 7/5/2023

Banquet Event Order

Account:	Nishnawbe-Aski Legal Services Corporation	Event Date:	Wednesday, July 12, 2023
Group Name:	NAN Legal	Contact:	Chantel Nowegijick
Address:		Phone:	807- 627-7698
		Email:	cnowegijick@nanlegal.on.ca

Event Time	Event Name	Room	Setup	Agr	Gtd	Rental
8:00 AM - 9:00 PM	NAN Legal	Lake Superior Full	U-Shape	40	40	\$450.00

Menu	Beverage
<p>Meeting Lake Superior Full 8:00 AM - 9:00 PM</p> <p>1 Breakfast Pastry Platter, An assortment of Muffins, Danish, Cinnamon Buns & Croissants served with Whipped Butters & Jams (Serves up to 15) 1 @ \$52.50 Event</p> <p>1 Large Platter-An assortment of seasonal fruit sliced up, served with yogurt dip (serves up to 30) 1 @ \$105.00 Item</p> <p>1 Corporate Cold Lunch-An Assortment of Sandwiches & Wraps with Assorted Meats, Cheese and Salad Filling, Choice of 1 Salad or 1 Soup, Includes a Selection of Soft Drinks 40 @ \$36.75 Person</p> <p>1 Cheese and Cracker Platter, Assorted Cheese, Crackers and Artisan Breads, Large Platter (serves up to 30) 1 @ \$148.75 Unit</p> <p>1 Vegetable & Dip Platter, Assortment such as Carrots, Celery, Peppers & Tomatoes- Large Platter (serves up to 30 people) 1 @ \$105.00 Unit</p> <p>1 Large Dessert Platter, assorted cakes and squares, (55 pieces) 1 @ \$96.25 Item</p> <p>Pastries @ 845AM Morning snack: Fruit @ 1030AM Lunch at 12PM</p>	<p>Meeting Lake Superior Full 8:00 AM - 9:00 PM</p> <p>1 Canister of Coffee & a Canister of Tea (Decaf available on Request) 1 @ \$29.95 Event</p> <p>1 Refresh Coffee & Tea and Water 1 @ \$0.00</p> <p>Coffee refreshed at noon Water station</p>
Setup & Additional Information	
<p>U shape for 25 the rest in round tables</p>	
Audio Visual	
<p>Meeting Lake Superior Full 8:00 AM - 9:00 PM</p> <p>1 Microphone 1 @ \$0.00 Event</p> <p>Ceiling Mounted LCD Projector and Screen with HDMI & VGA Cables 1 @ \$0.00</p> <p>Power Bars and Extension Cords 1 @ \$0.00</p>	

Customer Approval

Date

TownePlace Suites Thunder Bay Approval

Date

Page 1 of 2

Date Printed: 7/5/2023

TOWNEPLACE SUITES®

BY MARRIOTT

TownePlace Suites Thunder Bay
550 Harbour Expressway, Thunder Bay, ON P7B 6P4
Phone: 807-346-9000

BEO #: 653
Page 2 of 2
Date Printed: 7/5/2023

Banquet Event Order

--	--

Estimated Charges					
	Amount	Tax	Admin	Gratuity	Total
Food	\$1,977.50	\$295.65	\$88.99	\$207.65	\$2,569.79
Beverage	\$29.95	\$4.48	\$1.35	\$3.14	\$38.92
AudioVisual	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rental	\$450.00	\$67.28	\$20.25	\$47.25	\$584.78
Grand Total	\$2,457.45	\$367.41	\$110.59	\$258.04	\$3,193.49
Deposit Paid					(\$0.00)
Balance Due					\$3,193.49

Confirmation is required 10 business days in advance of event or the expected attendance (set) above will become the guarantee. TownePlace Suites Thunder Bay requires this contract be signed by an authorized representative of your organization and returned to the Sales Department. Should this not occur, the hotel reserves the right of cancelling the contract upon notice to the organization. The hotel reserves the right to reassign meeting rooms based upon final guaranteed numbers, to a room suitable of accommodating the group and requirements. Food, beverage, and all charges are subject to Service Charge, and Sales Tax.

Customer Approval

Date

TownePlace Suites Thunder Bay Approval

Date

Page 2 of 2

Date Printed: 7/5/2023