

COURTYARD[®]

BY MARRIOTT

GROUP SALES AGREEMENT

DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between: Courtyard Ottawa East, 200 Coventry Road, Ottawa, ON, K1K 4S3 (613) 741-9862 and the NISHNAWBE ASKI LEGAL SERVICES and outlines specific conditions and services to be provided.

GROUP INFORMATION:

ORGANIZATION:	NISHNAWBE ASKI LEGAL SERVICES
DATE:	OCTOBER 17, 2022
CONTACT:	
NAME:	TERRI ZOCCOLE
JOB TITLE:	ORGANIZER
PHONE NUMBER:	807-629-7031
E-MAIL ADDRESS:	TZOCCOLE@NANLEGAL.ON.CA
ADDRESS:	1805 ARTHUR STREET EAST, THUNDER BAY, ON P7E 2R6
NAME OF EVENT:	NISHNAWBE ASKI LEGAL SERVICES TRAINING
QUOTE #:	M-OITY1UE
OFFICIAL PROGRAM DATES:	NOVEMBER 14 TH TO 18 TH , 2022
ANTICIPATED ATTENDANCE:	13
OCEC EVENT: Y	
S.S:	

No rooms will be held at the negotiated terms until a signed version of this contract is returned to the sender within 3 business days from the date it was sent to the group contact stated herein. If this contract is not returned to the sender fully signed where stated within the 3 business days, this contract shall be deemed null and void.

GUEST ROOM COMMITMENT

The Hotel agrees that it will provide, and the NISHNAWBE ASKI LEGAL SERVICES agrees that it will be responsible for utilizing 52 room nights in the pattern set forth below (such number and such pattern, the "Room Night Commitment"):

Date	Day	Traditional King	Total Rooms
11/14/2022	Mon	13	13
11/15/2022	Tue	13	13
11/16/2022	Wed	13	13
11/17/2022	Thurs	13	13

Courtyard Ottawa East is pleased to offer the following group room rates:

Start Date	End Date	Room Type	Rate
11/14/2022	11/18/2022	Traditional King	\$149.00

Hotel room rates are subject to applicable provincial and local taxes (currently 13% and a taxable 4% plus HST Municipal Accommodation Tax) in effect at the time of check-out.

Standard Amenities at the Courtyard by Marriott Ottawa East

- Complimentary Internet & Parking
- Group rate extended 3 days prior and 3 days post event (pending availability)
- Complimentary link to a customary website for online reservations

CONTRACT CLAUSES (INITIAL CLAUSE WHERE REQUESTED)

ACCEPTANCE

When presented by the Hotel to the NISHNAWBE ASKI LEGAL SERVICES, this document is an invitation by the Hotel to the NISHNAWBE ASKI LEGAL SERVICES to make an offer. Upon signature by the NISHNAWBE ASKI LEGAL SERVICES, this document will be an offer by the NISHNAWBE ASKI LEGAL SERVICES.

BILLING ARRANGEMENTS: *TZ* (PLEASE INITIAL ONCE REVIEWED)

The following billing arrangements apply: **Room and Tax to master.**

CANCELLATION: *TS* (PLEASE INITIAL ONCE REVIEWED)

The Hotel may charge a guest with a guaranteed reservation who has not cancelled the reservation after the published hotel cancellation deadline and/or who does not arrive by 6:00 AM the following day according to the property's reservation cancellation policy for individual rooms. The Hotel's cancellation policy for individual rooms states that rooms can be cancelled up to 48 hours prior to scheduled arrival. If a cancellation is made after this deadline, a fee equaling 1 night plus all applicable taxes will be charged.

CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT: *TS* (PLEASE INITIAL ONCE REVIEWED)

Any changes, additions, stipulations or deletions including corrective lining out by either Hotel or the NISHNAWBE ASKI LEGAL SERVICES will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

COMMISSION (Rooms non-commissionable) *TS* (PLEASE INITIAL ONCE REVIEWED)

The group room rates listed above are net non-commissionable. The NISHNAWBE ASKI LEGAL SERVICES will advise its designated agency of these rates and address any resulting agency compensation issues directly with the management of the appropriate agency.

CUTOFF DATE: *TS* (PLEASE INITIAL ONCE REVIEWED)

Reservations by attendees must be received on or before 5:00PM, on the cutoff date. At the Cutoff Date, Hotel will review the reservation pickup for the Event, release the unreserved rooms for general sale, and determine whether it can accept reservations based on a space- and rate-available basis at the NISHNAWBE ASKI LEGAL SERVICES group rate after this date.

Release of rooms for general sale following the Cutoff Date does not affect the NISHNAWBE ASKI LEGAL SERVICES's obligation, as discussed elsewhere in this Agreement, to utilize guest rooms.

CUTOFF: October 28, 2022

GUARANTEED RESERVATIONS: *TS* (PLEASE INITIAL ONCE REVIEWED)

All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card or by the NISHNAWBE ASKI LEGAL SERVICES. Hotel will not hold any reservations unless secured by one of the above methods.

CHECK-IN AND CHECK-OUT TIME: *TS* (PLEASE INITIAL ONCE REVIEWED)

The Hotel check-in time is 4:00 pm with the check-out time being at 11:00 am. The Hotel cannot guarantee an early check-in prior to 4:00 pm.

IMPOSSIBILITY: JE (PLEASE INITIAL ONCE REVIEWED)

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, government regulations, disaster, strikes (except those involving the employees or agents of the party seeking the protection of this clause), civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible to provide or use the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical – but in no event longer than ten (10) days – after learning of such basis.

MARRIOTT BONVOY EVENTS

Marriott Bonvoy Events provides Points or Miles to eligible Marriott Bonvoy Members who book and hold qualifying meetings and events at Participating Properties. Must have a minimum pick up of 10 or more rooms to qualify.

Approximately ten (10) business days after the conclusion of the Event (provided that the Event is not cancelled and NISHNAWBE ASKI LEGAL SERVICES has otherwise complied with the material terms and conditions of this Agreement), the Hotel will award Points or Miles to the Member and relevant account identified below. By inserting the airline frequent flyer account information, the recipient elects to receive Miles instead of Points.

Marriott Bonvoy Events is not available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity (“SOE”) booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or SOE. Hotels in the Asia Pacific region are restricted from awarding Points or Miles to any intermediary booking an event on behalf of any governmental entity or SOE.

GROUP MUST CHECK ONE OPTION BELOW:

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) is eligible to receive Points or Miles.

Member Name _____
Marriott Bonvoy Membership Number _____

Gov't discount was quoted.

*If Air Miles are desired instead of Marriott Bonvoy Points, please also provide:

Participating airline name _____
Participating airline frequent flyer account number _____
(must be a participating Marriott Bonvoy member)

OR

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) declines or is not eligible to receive Points or Miles and hereby waives the right to receive Points or Miles in connection with the Event.

The individual identified above to receive either Points or Miles may not be changed without such individual’s prior written consent. The number of Points or Miles to be awarded shall be determined pursuant to the Marriott Bonvoy Terms and Conditions (the “Terms and Conditions”), as in effect at the time of award. All Marriott Bonvoy Terms and Conditions apply. The Terms and Conditions are available on-line at <https://www.marriott.com/loyalty/terms/default.mi> and may be changed at the sole discretion of Marriott International, Inc. at any time and without notice. Capitalized terms used in this section have the meanings given to them in the Terms and Conditions.

*Electronic selection – This may be done in Microsoft Word by double-clicking on the above unfilled box, choosing a blackened box, and then clicking “Insert.” Alternatively, one can use the commands “Insert” and “Symbol,” choose the blackened box, and then click “Insert.”

METHOD OF RESERVATIONS : _____ (PLEASE INITIAL ONCE REVIEWED)

The following method of reservation is chosen: **Rooming List – Cutoff Date: October 28, 2022**

NO ROOM TRANSFER BY GUEST: _____ (PLEASE INITIAL ONCE REVIEWED)

The NISHNAWBE ASKI LEGAL SERVICES agrees that neither the NISHNAWBE ASKI LEGAL SERVICES nor attendees of the Event nor any intermediary shall be permitted to assign any rights or obligations under this Group Sales Agreement, or to resell or otherwise transfer to persons not associated with the NISHNAWBE ASKI LEGAL SERVICES reservations for guestrooms, meeting rooms or any other facilities made pursuant to this Group Sales Agreement.

SIGNATURES

Approved and authorized by the NISHNAWBE ASKI LEGAL SERVICES

Name: (Print) George Edwards

Title: (Print) Glade Manager

Signature: George Edwards

Date: Oct 24/22

Approved and authorized by Hotel:

Name: (Print) Kimberly Wilson

Title: (Print) Sales Manager

Signature: _____

Date: _____